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September 5, 2019

City of North Las Vegas RFP 2019-002 – Outreach Program for the 2020 Census Addendum No. 1

The deadline for questions for this proposal was 12:00 p.m., Wednesday, September 4, 2019. The following are the questions that were received and answers to those questions. A copy of this addendum must be signed and returned with your proposal.

Question 1. Is there a specific structure or outline format that the proposal narrative and work plan should take beyond the defined exhibits?

Answer: No

Question 2. Will this RFP be awarded to more than one vendor?

Answer: It is the intention of the City to award the contract to one vendor, however the City reserves the right to award to more than one vendor.

Question 3. Does the vendor need a City of North Las Vegas business license in order to submit a proposal?

Answer: No. The vendor(s) awarded a contract will need to have a City of North Las Vegas business license.

Question 4. Who is managing this project for the City of North Las Vegas?

Answer: Assistant City Manager

Question 5. I am opening an office in North Las Vegas. Do I need to list the new address?

Answer: List the address you desire correspondence to be sent to. Feel free to list any other offices you have

Question 6. Will I need Worker's Comp Insurance if my company is a sole proprietorship?

Answer: If your company has employees, then in accordance with Nevada Revised Statutes, workers' compensation insurance is required. However, if there are no employees nor independent contractors (as defined by law), then workers' compensation insurance is not required, however the City will require a signed waiver of workers' compensation affidavit.

Question 7. In regards to the Automobile Liability. Our organization does not own or lease any vehicles. Our employees and contracted employees have vehicles with private insurance. Do we need to provide that proof in the RFP? Also, if the contracted employees are not yet under contract, how is that handled?

Answer: The City will require your organization's auto liability insurance for all owned, hired, scheduled and non-owned autos. This coverage covers all employees and non-employees that conduct business on behalf of and in the course and scope of your business operations. Also, you may consult with your insurance broker for general questions on insurance to ensure compliance.



Tony C. Danford
Assistant Director, Administrative Services

By signing below, I indicate I have received Addendum No. 1 for RFP 2019-002 – Outreach Program for the 2020 Census and I acknowledge all requirements of this addendum and will submit this signed page with my proposal.

AUTHORIZED SIGNATURE (TYPE OR PRINT)

LEGAL NAME OF FIRM

AUTHORIZED SIGNATURE

DATE

TITLE

TELEPHONE NUMBER

FAX NUMBER

ADDRESS OF FIRM, CITY, STATE, ZIP CODE

E-MAIL ADDRESS: _____
Please ensure your e-mail address is legible as this is the primary source of contact.