



**Land Development and Community Services
Planning and Zoning Division**
2250 Las Vegas Blvd, N. • North Las Vegas, Nevada 89030
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www.cityofnorthlasvegas.com

LAND DEVELOPMENT TASK FORCE

The Land Development Task Force is a service to provide information to potential developers in the City of North Las Vegas. The intent of the Land Development Task Force is to provide guidance and recommendations to developers prior to formal submittal of plans to the City. The recommendations of the Land Development Task Force are preliminary in nature and do not represent an approval or final position by the City. Changes to plans which are submitted to the Land Development Task Force or additional information discovered during the processing of a formal application may result in significant differences between Land Development Task Force comments and final project outcome.

The Land Development Task Force meetings are held on Thursdays at 10:00 a.m. and 11:00 a.m. There is a \$200.00 fee for the Land Development Task Force meeting.

All applications shall be submitted electronically, in PDF format, at https://eg.cityofnorthlasvegas.com/EnerGov_Prod/SelfService#/home. (For submittal instructions, please see the “Application Submittal Procedure” document.)

The Land Development Task Force application will be reviewed by the end of the following business day. Once all required items have been received, an invoice will be generated and e-mailed to the representative or applicant listed. The application will not be deemed complete until all items have been received and the invoice has been paid. After the application is deemed completed, a Land Development Task Force meeting will be scheduled based on availability. The meetings are scheduled on a first come, first served basis, a minimum of two weeks in advance in order to allow sufficient time for review.



Planning and Zoning Division

LAND DEVELOPMENT TASK FORCE APPLICATION

Please type or print the following information:

Project Information:

Project Name: _____ Assessor's Parcel No.: _____

Project Address/Location: _____

Existing Zoning/Comp Plan: _____ Proposed Zoning/Comp. Plan: _____

Gross Acreage: _____ # of Lots/Units: _____ Units/Acre: _____ Commercial Sq. Ft.: _____

Applicant Information:

Applicant Name: _____ Phone: _____

Address: _____

City: _____ State: _____ Zip: _____ Cell: _____

E-mail: _____ Fax: _____

Representative: _____ Phone: _____

Address: _____

City: _____ State: _____ Zip: _____ Cell: _____

E-mail: _____ Fax: _____

Property Owner: _____ Phone: _____

Address: _____

City: _____ State: _____ Zip: _____ Cell: _____

E-mail: _____ Fax: _____

(Office Use Only)

Case No.: _____ Meeting Date : _____ Meeting Time: _____

Accepted By : _____ Date Accepted: _____

Submittal Requirements:

- Completed Land Development Task Force Application
- Letter of Intent
- Proposed Site Plans
- Proposed Elevations (if applicable)
- Proposed Floor Plans(if applicable)
- Any additional information that the project proponent may deem pertinent to the proposal

The following minimum information should be shown on exhibits:

Site Plans:

1. Legend, scale (preferably engineers), north arrow, and developer/applicant name, address and phone number;
2. Vicinity map: showing approximate location of the project in relation to major streets, drainage facilities or channels, schools, public facilities and City boundaries;
3. Property Lines: Existing and proposed property lines, center lines and dimensions of adjacent public rights-of-way, and any other significant easements;
4. Structures: The locations and dimensions of all existing and proposed structures, including fences and walls; identify proposed building entrances and exits;
5. Traffic/Circulation: Fully-dimensioned layouts for proposed project entrances, exits, internal circulation, parking, pedestrian ways, and streets adjacent to the site;
6. General Analysis of Proposal: Density of development (residential), lot areas, lot coverage percentage, open space percentage (not including required yards), and other pertinent statistics;
7. Grade: All significant differences of existing and proposed grades.

Building Elevations:

8. All principle exterior walls, fences, roof projections and other structures with height dimensions;
9. The finish surface materials for the items listed in #8.

Floor Plan:

10. Basic interior layout with the uses of all rooms labeled;
11. Seating areas and number of seats.