



**CITY OF NORTH LAS VEGAS
PARKS AND RECREATION ADVISORY BOARD
REGULAR MEETING MINUTES – DECEMBER 8, 2015**

I. CALL TO ORDER

The Regular Meeting of the Parks and Recreation Advisory Board was called to order by Chairman Kenneth Kraft at 5:05 p.m., in City Hall, Room 112, 2250 Las Vegas Blvd. North, North Las Vegas, NV 89030.

II. CONFIRMATION OF POSTING

Jaini Christison, Recording Secretary, confirmed the meeting was posted in accordance with NRS 241, The Open Meeting Law.

III. PLEDGE OF ALLEGIANCE

Member Shoaff led the Pledge of Allegiance.

IV. ROLL CALL

PRESENT:

Chairman Ken Kraft

Board Member Michael Flores

Board Member G. Stephen Shoaff

Board Member Delbert Leavitt

Member Cinthia Zermeno

ABSENT:

Vice Chairman Rick Lemmon

Board Member Gregory Smith

CITY OF NORTH LAS VEGAS STAFF:

Cass Palmer, Director of Neighborhood and Leisure Services

Bethany Sanchez, Deputy City Attorney

Tracey, Farage, Recreation Coordinator

Jaini Christison, Recording Secretary

PUBLIC FORUM – No Cards

Business

A. Approval of the December 8, 2015 Regular Meeting Agenda.

(Motion) Member Shoaff introduced a motion to approve the December 8, 2015 Regular Meeting agenda. The vote favoring approval was unanimous. The motion carried.

B. Craig Ranch Regional Park Update (non-action)

Director Palmer let the board know that a new landscape maintenance contractor would be starting in January 2016. The current contract was unable to finish out their contract due to financial constraints. The City rebid the project and the contract will be awarded to Park

Landscaping. The new contractor will cost the City an additional \$100,000 for the base contract. The original landscape contractor US Landscape wanted approximately an additional \$140,000. The City took the necessary action to ensure that the money being spent on the park was fairly negotiated by not just accepting the requested rate increase.

Director Palmer let the board know that Brett Miller, Park Maintenance Supervisor at Craig Ranch Regional Park will be retiring in February 2016. He has vast knowledge of the maintenance operations of the park. He is working on getting as much information passed on the Park Services staff and Park Landscaping and document processes so that the transition of his departure goes smoothly.

Member Flores asked why the City staff does not maintain Craig Ranch Regional Park? Why was the increase not foreseen and planned for. US Landscape came to the City in the middle of the contract and let us know they are not making any money on the contract and needed an increase in order to continue or they would have to walk away from the contract. There was still over one year left on the contract. The City was upset because there was no price escalation in their contract. US Landscape wanted a large increase so the City chose to rebid the project instead.

Since the park opened the maintenance has been taking care of by an outside contractor. In comparison City Staff verses contracted staff the budget is close. The cost of the equipment to maintain a park of that size the City does not have on hand and would have to either lease or purchase. This capital equipment cost at the time made having City staff maintain the park not feasible.

Member Shoaff – asked if the amphitheater funds are going to help pay for maintenance? Director Palmer indicated that the funds generated from the amphitheater will help pay for the park maintenance.

Member Flores stated that he would hope in the future that the City could have adequate equipment to maintain the park system themselves. The City does not want to be at the will of a contractor to raise rates in the middle of their contract. We need to be able to control our cost and provide the services needed.

Chairman Kraft noted that when we talk about parks maintenance moving back under Parks control that there is a plan to get us caught up.

C. Recreation Center Update. (non-action)

Tracey Farage, Recreation Coordinator - Neighborhood Recreation Center was a recipient of a \$1,000 grant from the Nevada Water Color Society. They used the funds to purchase material for the Senior Art class. Their end of class project the Seniors painted mural on the dance room walls. November was the Senior Art show and the dance room was part of the exhibit. The Neighborhood Recreation Center closes the last two weeks in December for deep cleaning.

McCool Regional Park and Fly Field - The Propnuts RC Club on November hosted the War Birds and Classics event. Mayor Lee and his grandson, Councilwomen Wood and her family were able to attend. Everyone had a great time and the Propnuts are looking forward to more events in 2016.

Chairman Kraft indicated that he was excited that the Propnuts were able to have this event. As long as the rules are followed and we are not getting complaints from the neighborhood then that

is good. Director Palmer indicated we are policing the site better. The City is going to enforce the rules and the flyers are helping to enforce the rules.

Silver Mesa is in the middle of their holiday celebrations and charity drives. "Truck or Treat" on October 24, Councilwomen Wood attended. She is a huge annual supporter of this event with her candy donations. Staff estimated 700 participants at the event. Inaugural Pilgrims and Indians celebration on November 21, 180 participants enjoyed a holiday feast prepared by Antonio Jones. Mr. Jones is with Remote Catering Solutions. The dinner was sponsored by Pastor Reamer and Renaissance Church. The youth leadership program at Silver Mesa sponsored 30 families with a Thanksgiving turkey dinner with the fixings. The youth leadership group was involved in the fund raising, organizations, sorting, and distribution of the dinners. December 12 this same group will be at Applebee's Restaurant on Craig Road conducting a food and toy drive. This is for the Christmas family sponsorship for 20-30 families. The goal is to provide Christmas dinner, tree, toys for each child, shoes, and an outfit. December 19 is breakfast with Santa. There will be a pancake breakfast, face painting, live entertainment, arts and crafts, and gift from Santa. Admission is \$2 per person.

Polar Bear Plunge will be held New Year's Day at 1PM. It will be held at Petitti Pool to let more people know that the pool has been reopened. There will be an obstacle course to run through to get warmed up prior to the plunge. Angela always serves hot coco, full details of the event have not been released.

Sport division just completed the Fall Allocation season. There were 15 organizations that had requested fields on a regular basis and 15 teams that use fields from time to time. Every single lighted field was in use Tuesday-Thursday every week and Monday and Friday were also very heavy. Fall season is very busy with heavy demands by football and soccer. Fall baseball has been increasing. Eight Tournaments were run - 3 baseball, 4 softball, 1 ultimate Frisbee. The City hosted the Bernie Sanders 2016 political event at Cheyenne Sports Complex. Fall Soccer was a success with 450 participants, 5 divisions. The program will be moving from Tropical Breeze Park to Seastrand Park for Spring Season. Winter Youth Basketball registration is concluding and will start the first week in January. We are looking for volunteer coaches. Inaugural season of NFL football will be in the spring. Registration will start next Monday through January with leagues starting the week after Super Bowl.

Facebook Pages are being created for each section in Recreation - Craig Ranch Regional Park, North Las Vegas Sports, and North Las Vegas Recreation. Staff is looking to use this medium as an advertising tool and expand social media regarding our events. We believe this will be an effective tool to communicate with our customers.

Member Shoaff asked why we were moving youth soccer to Seastrand Park. Mrs. Farage stated that Tropical Breeze Park was designed as 3 adult full size fields. In order for this park to accommodate the youth program it needs to be divided into smaller fields and then has multiple games going on at the same time. As a result the parking at this park becomes congested, since the park has limited parking space available. Seastrand Park was originally built to accommodate youth sports. Their fields have permanent goals, correct field sizing, and plenty of parking. The thought for Tropical Breeze is to play NLF football there.

D. October Concert Series Update (non-action)

We had four concerts in October. The first concert and ribbon cutting was attended by many elected officials, board members, and guests. The concerts were family friendly events. Tickets were provided to City staff, Clark County School District staff, and military. The concerts provided a variety of talent. "Yesterday" the Beatles tribute band was the opening act and played on John Lennon's birthday. The band "War" was the second show with American funk style performance. Sammy Kershaw southern country style performance and the series closed with stand-up comedian Paul Rodriguez.

The concert series was considered a success as this was the first time staff had held an event at the amphitheater. Media response to the venue was positive. The concert series served as a soft opening for staff to evaluate the venue and expand on the potential and make adjustments/improvements. One of the first things staff noted was that the ticket office was not going to accommodate the facility.

2016 events will be announced shortly. Staff is looking at small community based events that will take place only in the amphitheater to festivals that will flow over into the park. The possibilities are endless.

Board Member Shoaff asked if he could get the pictures that were taken with the band War. Director Palmer indicated that staff would get those emailed to him. He was wondering about the next concert. The weather in April is similar to the weather in May. Director Palmer indicated that the focus will be more on four wall events for the amphitheater. The City is working with Ticketmaster to expand promotions. Also the City is looking at multi-day multi-artist events instead of single artist concert event. We are in talks with other groups like Downtown and MGM to use the facility. San Gennaro Feast is looking to use Craig Ranch. Staff is looking at the idea of Country North or North Country for a country type concert and celebrates with multi-day event.

Member Shoaff asked about bringing in Cajun bands and food.

E. City View Park Conversion in the Winsor Park area. (For Possible Action)

This is regarding the Fire Station 50 move to Cityview Park and the need for a land swap to accommodate the land that was lost during the conversion. A map of the concept was provided to the board. Winsor park area has expansive soil and not habitable. The City will take the vacant lot space to put a small park, with raised garden beds, and walkways. Chairman Kraft asked if the concept has been taken to the community. Director Palmer said we are taking the concept to the upcoming town hall meetings to present to the community. Member Flores asked to be notified of the town hall meetings.

Member Shoaff introduced a motion to accept the park rendering as presented by staff with any updates by public comment. The vote favoring approval was unanimous. The motion carried.

Staff Comments – Director Palmer stated the department is looking at several changes in staff but moves will be to new opportunities in the department. Tule Springs is moving forward and a noted a possible change to the regional park is artificial turf instead of natural grass.

Jaini Christison, recording secretary asked the board to support Silver Mesa with their toy and food drives. Asked if the board would like to be notified of the events? Chairman Kraft indicated

the yes on the larger events. Angela Johnson is looking to bring back they Easter egg hunt at Silver Mesa.

Board Members' Comment

Board Member Flores wished everyone a happy holidays and thanked staff for all that you do. He understands it is difficult to operate on the limited resources.

Chairman Kraft welcomed Deputy City Attorney Bethany Sanchez back from maternity leave. He asked staff to keep current with meeting minutes. Chairman Kraft would like the Public Works Director to attend the next meeting regarding Park Services. He asked that back-up paperwork on the agenda be emailed to the board prior to the meeting.

PUBLIC FORUM – No Cards

Adjournment (Action Item)

Chairman Kraft introduced a motion to adjourn the December 8, 2015 Regular Meeting. The vote favoring approval was unanimous. The motion carried.

There being no further business to come before the Chairman Kraft adjourned the meeting at 6:33 p.m.

RESPECTFULLY SUBMITTED,

Jaini Christison

Jaini Christison, Minutes Clerk