



**CITY OF NORTH LAS VEGAS  
PARKS AND RECREATION ADVISORY BOARD  
REGULAR MEETING MINUTES – SEPTEMBER 13, 2016**

**I. CALL TO ORDER**

The Regular Meeting of the Parks and Recreation Advisory Board was called to order by Chairman Gregory Smith at 5:30 p.m., in City Hall, Room 112, 2250 Las Vegas Blvd. North, North Las Vegas, NV 89030.

**II. CONFIRMATION OF POSTING**

Jaini Christison, Recording Secretary, confirmed the meeting was posted in accordance with NRS 241, The Open Meeting Law.

**III. PLEDGE OF ALLEGIANCE**

Chairmen Smith led the Pledge of Allegiance.

**IV. ROLL CALL**

**PRESENT:**

**Chairman Gregory Smith**

**Board Member Doug Dobyne**

**Vice Chairman G. Stephen Shoaff**

**Board Member Bernadette Sanders**

**ABSENT:**

**Board Member Delbert Leavitt, Member Cinthia Zermeno, Board Member Michael Flores**

**CITY OF NORTH LAS VEGAS STAFF:**

**Cass Palmer, Director of Neighborhood and Leisure Services**

**Claudia Aguayo, Deputy City Attorney**

**Jaini Christison, Recording Secretary**

**PUBLIC FORUM – Steve Cook – citizen that was formally in military and wanted to get involved in the activities of the city.**

**Business**

**A. Approval of the September 13, 2016 Regular Meeting Agenda. (For Possible Action)**

**(Motion)** Member Dobyne introduced a motion to approve the September 13, 2016 Regular Meeting agenda (For Possible Action). The vote favoring approval was unanimous. The motion carried.

**B. Approval of the June 14, 2016 Regular Meeting Minutes. (For Possible Action)**

**(Motion)** Member Stephen Shoaff introduced a motion to approve the June 14, 2016 regular meeting minutes. The vote favoring approval was unanimous. The motion carried.

**C. Approval of the July 12, 2016 Regular Meeting Minutes. (For Possible Action)**

**(Motion)** Member Stephen Shoaff introduced a motion to approve the July 12, 2016 regular meeting minutes. The vote favoring approval was unanimous. The motion carried.

**D. Discussion on adjustment of board meeting dates and times (For Possible Action)**

Director Palmer addressed the board to see if there was any interest to change the meeting dates and/or start times for the Parks and Recreation Advisory Board meetings. Chairman Smith stated for the new members that the dates and times for the meetings must be convenient for the public to be able to show up and participate. Vice Chairmen Shoaff suggested that during the busy time of year such as the Fall and Spring for staff we have regular monthly meetings and during the Winter and Summer have a reduced number of meetings if possible. Member Dobyne suggested we could have quarterly meetings and at the busy times of year call extra meetings. Director Palmer stated that some City entities have their meetings at noon. The meeting announcements are publicly notices with the times stated. If board meetings ended at 6pm that would provide the public sufficient time to attend the meeting and participate in the 2<sup>nd</sup> public forum. The board members are encouraged to represent the public and can bring to the meeting comments and concerns. Board member actions would help give the public a voice at the meetings.

Recording Secretary noted that keeping a monthly meeting and then cancelling creates the same amount of work in order to comply with the open meeting laws.

Since three of the senior members of the board were not present a motion to table the item until the October meeting was made and approved.

**E. Southern Nevada Public Land Management (SNPLMA) Round 16 update. (Non-Action)**

Director Palmer updated the board on the success of the City of North Las Vegas submissions during Southern Nevada Public Land Management (SNPLMA) Round 16 update. All three land purchase requested submissions received the preliminary approval by the local committee. Now all the Nevada preliminary approved submissions will be submitted to Washington DC for final review and approval from the Secretary of Interior. This process should be completed in December and funding received in January 2017.

**F. Aliante Golf Club status update(Non-Action)**

Director Palmer stated that Aliante Golf Club has submitted a balance budget for fiscal year 2016-17. On October 19, the North Las Vegas City Council will review the lease of a new fleet of golf carts. The new fleet should give the opportunity to have a cart ready for the late afternoon rounds of golf and increase playability. Now that Boyd Gaming has purchased Aliante Casino the Troon Golf is looking to expand that relationship and host more tournaments. The management is also looking into hosting more weddings and events at the club. That last component needed is for the weather to comply.

**G. McCool Fly Field hours of operation (For Possible Action)**

Request has been made by the radio controlled model aircraft operators to extend the summer hours for the electric operated aircraft. The request is from Memorial Day to Labor Day only to change the start time to 7:00 AM for electric aircraft only. Director Palmer indicated that signage will be updated.

**(Motion)** Chairman Smith introduced a motion to approve the request to change the start time at McCool Fly Field for electric aircraft only from Memorial Day to Labor Day to 7:00 AM. The vote favoring approval was unanimous. The motion carried.

**H. Parks and Recreation Department Update (Non-action)**

Director Palmer updated the board on the various events that will be held at Craig Ranch Regional Park and future events around the City. Listed below is the events calendar.

## SEPTEMBER

- 10 Nellis/ Creech & Military Appreciation Day: Craig Ranch Regional Park (4-wall)
- 14-18 San Gennaro Feast: Craig Ranch Regional Park
- 17 Pigs for the Kids BBQ Cookoff: Craig Ranch Regional Park (4-wall)
- 23 Tastes, Tunes and 'Toons – Kung Fu Panda: City Hall Campus
- 24 Southern Nevada Heroes Challenge Softball Tournament: Cheyenne Sports Complex
- 24 Art in the Park: Aliante Nature Discovery Park

## OCTOBER

- 8 Southern Soul Blues in the Park: The AMP@Craig Ranch (4-Wall)
- 8 5K Run Dead: Craig Ranch Regional Park
- 8-9 Fight On 2016 Baseball Tournament: Craig Ranch Regional Park
- 15 USO 5K: Craig Ranch Regional Park
- 22 Tastes, Tunes and 'Toons – Harvest Fair & Carnival - Trunk and Treat: Silver Mesa/ Flores Park
- 22 Great Inflatable Race: Craig Ranch Regional Park
- 29 5K Color Run: Craig Ranch Regional Park

## NOVEMBER

- 5 360 Car Show and Taco and Project Taco Festival: Craig Ranch Regional Park
- 12 Veterans Day at the Park: Aliante Nature Discovery Park
- 12 Las Vegas Valley Humane Society 25<sup>th</sup> Anniversary event
- 19 NV Energy Linemen Rodeo: Craig Ranch Regional Park
- 20 5K Run Dead

Vice Chairman asked about the revenues from the Craig Ranch Regional Park parquee. Director Palmer indicated that the company that operates the sign has a network of advertisement digitally around the valley. The sign has only been in operation a few weeks but has potential to generate substantial revenue for the park with no additional work load on staff.

**Staff Comments** - None

**Board Members' Comment** - None

**PUBLIC FORUM** - No public forum

### **Adjournment (Action Item)**

Chairman Smith introduced a motion to adjourn the September 13, 2016 Regular Meeting. The vote favoring approval was unanimous. The motion carried.

There being no further business to come before the Chairman Smith adjourned the meeting at 6:48 p.m.

RESPECTFULLY SUBMITTED,

*Jaini Christison*

---

Jaini Christison, Minutes Clerk