



# SAFEKEY PARTICIPATION FORM

CITY OF NORTH LAS VEGAS

NEIGHBORHOOD & LEISURE SERVICES - SAFEKEY

3909 W. WASHBURN RD. NORTH LAS VEGAS, NV 89031

Telephone: (702) 633-1608 Fax: (702) 636-5511 | www.cityofnorthlasvegas.com

**FOR OFFICE USE ONLY**

ENTERED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

## PARTICIPANT INFORMATION *(Please print clearly in all sections)*

SCHOOL/CAMP SITE: \_\_\_\_\_ AGE: \_\_\_\_\_ GRADE: \_\_\_\_\_ GENDER *(Please circle one)*: M or F

FIRST NAME: \_\_\_\_\_ LAST NAME: \_\_\_\_\_

BIRTHDATE: \_\_\_\_\_ ALLERGIES/SPECIAL NEEDS: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

## PARENT/GUARDIAN #1 INFORMATION

## PARENT/GUARDIAN #2 INFORMATION

LAST NAME: \_\_\_\_\_ LAST NAME: \_\_\_\_\_

FIRST NAME: \_\_\_\_\_ FIRST NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ ADDRESS: \_\_\_\_\_  
*(If different from participant)* *(If different from participant)*

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_ CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

WORK#: \_\_\_\_\_ CELL#: \_\_\_\_\_ WORK#: \_\_\_\_\_ CELL#: \_\_\_\_\_

E-MAIL: \_\_\_\_\_ E-MAIL: \_\_\_\_\_

## AUTHORIZED CONTACT/PICK UP INFORMATION

1. FIRST AND LAST NAME: \_\_\_\_\_ RELATIONSHIP: \_\_\_\_\_

HOME#: \_\_\_\_\_ WORK#: \_\_\_\_\_ CELL #: \_\_\_\_\_

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2. FIRST AND LAST NAME: \_\_\_\_\_ RELATIONSHIP: \_\_\_\_\_

HOME#: \_\_\_\_\_ WORK#: \_\_\_\_\_ CELL #: \_\_\_\_\_

## ENROLLMENT PROCEDURES

- PAYMENTS** are made at the Safekey School/Camp sites during program hours. PAYMENT IS DUE PRIOR TO PARTICIPATION IN SAFEKEY. Only credit or debit card payments can be made in person at a Safekey site or the Safekey Main Office via telephone at (702) 633-1608. Payment may be made by money order, check, cash, or by credit card at Silver Mesa Recreation Center or Neighborhood Recreation Center. Make checks and money orders payable to: The City of North Las Vegas. State of Nevada Driver's License identification number must be provided if payment is made by check. Please note that services may be discontinued based on nonpayment of fees. For online payments only access the City's website at [www.cityofnorthlasvegas.com](http://www.cityofnorthlasvegas.com). Please refer to the Parent handbook for online payment instructions. RETURNED CHECK fees must be paid within a 2-week period. If a second check is returned, all future payments must be made by cash, money order, or credit/debit cards. PARENT/GUARDIAN INITIAL: \_\_\_\_\_
- REFUND POLICY** Once payment has been received, there will be no refunds. A pass may be transferred if notice of non-attendance is given in advance. Transfer of a pass must be requested by phone to the main Safekey office or by email to [cnlvsafekey@cityofnorthlasvegas.com](mailto:cnlvsafekey@cityofnorthlasvegas.com) by the end of the business day. NO EXCEPTIONS. Late requests will not be accepted. PARENT/GUARDIAN INITIAL: \_\_\_\_\_
- LATE PICK-UP FEE IS \$10.00** for every ten minutes a child is not picked up beginning at 6:01 PM. Fees are due at the time the child is picked up. The child will be turned over to CCSD Police if not picked up by 6:30 PM. PARENT/GUARDIAN INITIAL: \_\_\_\_\_
- Each child must be SIGNED IN (AM) and/or SIGNED OUT (PM) daily by an AUTHORIZED PARENT/GUARDIAN or EMERGENCY CONTACT listed on this participation form. PARENT/GUARDIAN INITIAL: \_\_\_\_\_
- CUSTODY AGREEMENTS:** The City of North Las Vegas is not able to interpret or make rules relating to custody agreements. This is the responsibility of the custodial parties and the City will neither negotiate nor mediate custody arrangements. The City will not be responsible for enforcing time constraints relating to visitation. PARENT/GUARDIAN INITIAL: \_\_\_\_\_
- CHILDCARE ASSISTANCE:** Parent/Guardian must register IN PERSON AT THE SAFEKEY MAIN OFFICE, with a completed Participation form AND certificate. It is the Parent/Guardian responsibility to adhere to all expiration dates and rules of CCSP and ensure that all their information is kept current. Parent/Guardians will be responsible for all fees to the Safekey program if their certificate is not renewed by expiration date or if they change schools. The certificate must be received before the discount can be applied. Parents/Guardians must sign the Child Care Enrollment Attendance Verification Form (EAV) monthly in order to receive the discount. Not signing the EAV can result in parents being charged for services provided for the program. PARENT/GUARDIAN INITIAL: \_\_\_\_\_

For ourselves, and on behalf of our child named above, our heirs, executors, and administrators, we hereby do expressly, and forever waive and release the City of North Las Vegas and all their respective officers, employees, agents, or representatives from all liability for personal injuries or damage sustained, incurred, arising from, or connected with travel to, return from, and all classes, tournaments, and/or special event activities related to, or in connection with said activities by our child.

SIGNATURE: \_\_\_\_\_ PRINT NAME: \_\_\_\_\_ DATE: \_\_\_\_\_

