



Request for After Hours Fire Plan Review

North Las Vegas Fire Prevention offers after hours fire plan review on a first come first serve basis for initial submittals subject to the availability of staff and current workloads.

To request an after hours fire plan review, please complete this form and submit with your permit application. ***Scheduling with fire plan review staff*** is required to determine staff availability and before payment can be accepted.

Turnaround times:

Date and Time Submitted*	1st Review Completed by:**
Monday before noon	Wednesday of the same week by 3 pm
Tuesday before noon	Monday of the following week by 3 pm
Wednesday before noon	Monday of the following week by 3 pm
Thursday before noon	Wednesday of the following week by 3 pm

* Plans submitted after 12 pm will be considered received the following business day.

** The completion date is for fire approval or the issuance of a correction letter. Additional time is necessary for the Permit Application Center to process approved plans prior to pick-up.

Fees: After hours fees are \$80 per hour rounded up to the nearest half hour. A ***two hour minimum*** will apply and payment is required ***before*** the fire plan review. These fees are in addition to the permit fee based on the valuation of the project.

Permit Application Number: _____

Contact Name		Phone	
Project Address			

I request that the above project be considered for after hours fire plan review. I understand the fee and turnaround time schedules provided above. Furthermore, I understand that after hours fire plan review may not be available pending the current workload and schedules of the review staff. Should after hours fire plan review not be approved for this project, I understand I will be notified, that the fire plan review will be placed in the normal waiting queue, and that after hours fees will not be charged.

Signature

Date