

**CLASS SPECIFICATION
CITY OF NORTH LAS VEGAS**

CLASS TITLE:	POLICE OFFICER	JOB CODE: 03001-PNS
REPORTS TO:	POLICE SERGEANT	GRADE: 50
DEPARTMENT(S):	POLICE	
FLSA STATUS:	NON-EXEMPT	DATE: April 1, 1996 REVISED DATE: Aug. 30, 2004

JOB SUMMARY:

Under direct supervision of chain of command, this position is responsible for the performance of professional police work in preserving and protecting public peace and safety, protecting life and preventing crime through proper enforcement of the law.

ESSENTIAL JOB FUNCTIONS: (Duties may include, but are not limited to, the following)

Performs professional police duties in preserving the public peace.

Protecting life and property; and preventing crime and enforcing laws.

Patrols assigned areas; responds to radio calls and other calls for assistance.

Protects crime scene and collects evidence and information.

Investigates civil disorders and investigates and makes decisions at the crime scene.

Conducts search and seizure.

Apprehends and makes arrests; takes statements and prepares and writes reports.

Enforces DUI/Traffic laws.

Transports persons in custody.

Provides emergency assistance.

Write and read reports and other documents.

Appears in court to present testimony.

May assist in training new personnel as needed.

Performs other related duties as assigned.

MATERIAL AND EQUIPMENT USED:

City vehicle	Firearms	Computers
Mobile Radio	Protective clothing	Helmets
Riot Shields	Hearing and eye protection	PR-24 Baton/ASP
Body Armor	Intoxilyzer	Capstun
Evidence Processing Kit	Fire Extinguisher/Agent	Blood-Borne Pathogen Kit
First Aid Kit	Road Flares	Flashlight
Handcuffs/Flexicuffs	Portable Radios	Photographic equipment
Police Car Radio	Alley and Overhead Lights	Shotgun
Spotlights	Sirens	Rubber Gloves
Barrier Tape	Ammunition/Magazine	Weapon Cleaning Equipment
Semi-Automatic Pistol	Radar	

MINIMUM QUALIFICATIONS REQUIRED:

Education and Experience:

High school diploma or GED, minimum age of 21, character above reproach, must live within a 25 mile radius of the department within one year and be a U.S. citizen (at time of filing).

Licenses and Certifications:

Nevada P.O.S.T.

Must possess a valid and current state driver's license at time of application. Must possess a valid and current NV state driver's license at time of hire and maintain satisfactory motor vehicle record for duration of employment.

Physical and Mental Abilities:

Must meet City's medical standards at time of hire and for duration of employment.

Visual Acuity: Vision 20/20 in best eye and not worse than 20/30 in worse eye with/without correction. If correction is necessary, uncorrected vision no worse than 20/100 in each eye.

Color Vision: Must recognize 4/6 plates on titmus color vision test

Hearing: Average hearing 1000/2000/3000 HZ must not exceed 25db. No single reading to exceed 35db at 500/1000/2000/3000/4000HZ. A hearing aid can be accepted with a letter from an audiologist indicating proper fit and level of hearing correction in both ears.

Ability to learn and follow rules and regulations of the NLVPD and of pertinent federal, state, and local laws, regulations, ordinances as applicable to the police officer function.

Ability to maintain satisfactory driving record.

Ability to apply police science principles, practices, methods, techniques and equipment as required on assigned.

Ability to make quick, sound and logical decisions in emergency situations and be able to work under strict discipline.

Ability to communicate clearly and concisely.

Ability to learn and use bilingual proficiency and to establish and maintain effective working and public relations.

Ability to learn proper and correct care and use of firearms, camera, department radio, computers and other police related equipment.

Ability to obtain POST Police Officer Certification (within established state time period.)

Working Conditions:

Work is performed both indoors and outdoors in all kinds of weather

Regular and timely attendance is required.

The City of North Las Vegas provides service 24 hours per day, seven days per week. Shift work, including nights, weekends, and holidays is required.

This class specification should not be interpreted as all inclusive. It is intended to identify the major responsibilities and requirements of this job. The incumbents may be requested to perform job-related responsibilities and tasks other than those stated in this specification. Any essential function or requirement of this class will be evaluated as necessary should an incumbent/applicant be unable to perform the function or requirement due to a disability as defined by the Americans with Disabilities Act (ADA). Reasonable accommodation for the specific disability will be made for the incumbent/applicant when possible.