



# Planning and Zoning Department

## Home Occupation Application

Submit this application to the Planning and Zoning Department for its review and if during the review, the application is found to be deficient, processing will be suspended pending correction of noted deficiencies. Application subject to Section 17.24.170 of the North Las Vegas Municipal Code.

APPLICANT \_\_\_\_\_ PHONE NO. \_\_\_\_\_  
ADDRESS \_\_\_\_\_  
CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_  
TYPE OF BUSINESS \_\_\_\_\_  
PARCEL NO. \_\_\_\_\_ ZONING: \_\_\_\_\_

**APPLICANT MUST BRING PICTURE IDENTIFICATION & PROOF OF RESIDENCE AT THE ABOVE ADDRESS (IF NOT SHOWN ON PICTURE IDENTIFICATION), I.E. DRIVER'S LICENSE, UTILITY BILL, EXCLUDING CELL PHONE BILL.**

**ANSWER ALL QUESTIONS ON THE REVERSE SIDE OF THIS APPLICATION.**

All statements and answers contained herein are in all respects true and correct to the best of my knowledge and belief.

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

Applicant's Name Printed \_\_\_\_\_

State of \_\_\_\_\_

County of \_\_\_\_\_

Subscribed and acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ by \_\_\_\_\_

Notary Public \_\_\_\_\_

Signature of Property Owner (required if not same as above) \_\_\_\_\_ Date \_\_\_\_\_

Property Owner's Name Printed \_\_\_\_\_

State of \_\_\_\_\_

County of \_\_\_\_\_

Subscribed and acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ by \_\_\_\_\_

Notary Public \_\_\_\_\_

OFFICE USE ONLY

Approved by: \_\_\_\_\_  
Date: \_\_\_\_\_  
Case No: \_\_\_\_\_  
AP No: \_\_\_\_\_

Filing Fee: \_\_\_\_\_ **\$50** \_\_\_\_\_  
Receipt No: \_\_\_\_\_  
Date: \_\_\_\_\_

Comments/Conditions: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### Home Occupation Application Questionnaire

1. Please provide a detailed description of the proposed occupation or profession that is proposed to be operated out of the dwelling unit?

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2. How many persons that are not residents of the home, will be employed to assist in the Home Occupation? Please describe the employees' duties.

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3. Will any of the rooms in the dwelling unit be used in the operation of the Home Occupation? If any rooms are proposed to be used please indicate the square footage of those rooms.

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4. Will the Home Occupation require the storage of product, materials or supplies?  Yes  No  
If yes, please identify the proposed storage locations and quantities to be stored.

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5. Describe any proposed alterations to the dwelling unit or premises that may be necessary to operate the Home Occupation.

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6. Will customers or clients come to the dwelling unit to obtain any product or utilize any service related to the proposed Home Occupation?  Yes  No  
If yes, please explain.

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7. Describe any mechanical or electrical equipment and any vehicles necessary for the operation of the Home Occupation.

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8. If vehicles or other equipment will be used in the operation of the Home Occupation, where will they be parked or stored?

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9. Will the Home Occupation involve the use of commercial vehicles for delivery of materials to or from the premise?  
 Yes  No  
If yes, please explain.

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10. Please explain method of advertising for the proposed Home Occupation.

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**17.24.170**     **HOME OCCUPATIONS**

**A.**     **Purpose and Intent.**

It is the intent of this section to provide a procedure for utilization of the premises of any dwelling unit, including a single-family attached or detached dwelling, mobile home, two-family dwelling unit or multi-family dwelling unit for limited commercial purposes which shall meet the standards set forth in this section. In general, a home occupation is an accessory use so located and conducted that the average neighbor, under normal circumstances, would not be aware of its existence. The standards for home occupations in this section are intended to insure compatibility with uses permitted in the residential districts while maintaining the residential character of the neighborhood. A clearly secondary or incidental status in relation to the residential use of the dwelling unit must be shown by the applicant for a home occupation.

**B.**     **Standards and Provisions.**

A home occupation is any accessory use that consists of an occupation or profession operated by a person or persons living within a dwelling unit. A home occupation does not include such events as garage or yard sales nor parties held to take orders for goods or services. All home occupations, except offices as home occupations in two-family dwelling units and multi-family dwelling units, shall conform with the standards and provisions set forth in subsection (B)(1) of this section. Offices as home occupations in two-family and multi-family dwellings shall conform with the standards and provisions of subsection (B)(3) of this section.

1. Home occupations located in single-family dwelling units shall be subject to the following standards and provisions:
  - a. Except as otherwise provided, the home occupation shall be operated solely within the dwelling unit or a permanent accessory building to the dwelling unit. A home occupation which is mobile and for which an office and address are established at the location of the dwelling unit, is permitted. One person not a resident of the premises may be employed to assist in the home occupation. However, nothing in these provisions shall prevent persons who do not reside on the premises from assisting in those aspects of a home occupation that are off-premises.
  - b. Those home occupations that occupy more than ten (10) percent of the floor area of a dwelling unit shall be subject to the provisions of the Uniform Building Code. Floor area shall be construed as that area of a dwelling unit bounded by the exterior walls or fire walls of the dwelling unit.
  - c. There shall be no external alteration of the residential appearance of a dwelling unit. However, an entrance which provides direct access to the home occupation may be constructed in a wall of the dwelling unit that does not face a street.

- d. There shall be no direct selling, leasing or delivery of stocks of merchandise, supplies or products on, to or from the premises.
  - e. There shall be no disturbance such as noise, vibration, electrical interference, smoke, dust, odor, heat or glare beyond the lot lines or beyond the confines of the dwelling unit.
  - f. At or in front of the dwelling unit of the home occupation, there shall be no exterior display; no exterior storage of merchandise, inventory, equipment or materials; no exterior deposition of waste materials, except that which is placed at the curb the day of garbage pickup; window display, including a sign visible from outside the dwelling unit; no house calls; nor other indication from the exterior that a dwelling unit or accessory building is being used in part for any use other than that of a dwelling unit or accessory building for purely residential purposes.
  - g. There shall be no toxic, explosive, flammable, combustible, corrosive, etiologic, or radioactive materials, used or stored on the premises, except that which is generally used for residential purposes.
  - h. At or in front of the dwelling unit of the home occupation, the use; parking or storage of such equipment and vehicles as tractors; semi-truck tractors or trailers; heavy equipment such as construction equipment; and commercially licensed vehicles exceeding a gross vehicle weight rating of twelve thousand (12,000) pounds or more than two (2) axles shall be prohibited. Any commercially licensed vehicle shall be parked in adequate sized off-street parking spaces which meet the requirements of this title. However, not more than one-third of the (required) front yard shall be used for parking or be surfaced with impervious or aggregate material that prevents a dust hazard.
  - i. The required number of off-street parking spaces for the dwelling unit to which the home occupation is accessory, shall be provided. The home occupation shall not reduce nor render unusable, areas provided for required off-street parking.
  - j. All home occupations shall obtain and thereafter maintain a current business license.
  - k. A certificate of zoning approval shall be obtained from the director of development services or his authorized representative prior to establishing a home occupation. Home occupations shall, on occasion, be subject to inspection to determine compliance with these provisions.
2. The following uses and activities shall be prohibited at the location of the home occupation:
- a. Ambulance service;
  - b. Animal service, including a veterinarian establishment; animal grooming business; kennel; or establishment for the boarding of animals;

- c. Appliance repair shop for large appliances such as but not limited to clothes washers and dryers; cooking ranges; refrigerators and freezers; and dishwashers;
  - d. Barber shop;
  - e. Beauty parlor, including a manicurist and cosmetologist;
  - f. Limousine service;
  - g. Machine shop;
  - h. Office of a person in a healing profession except persons in meta-physical practices such as energy alignment, color and aroma therapy, and reflexology;
  - i. Painting of vehicles, trailers or boats;
  - j. Tattoo parlor;
  - k. Vehicle and motorized equipment repair, including parts sales or detailing; vehicle washing; and large and small engine repair;
  - l. Welding shop.
3. Requirements for offices in two-family and multi-family dwelling units shall be subject to the following standards and provisions:
- a. The home occupation shall be operated solely within the dwelling unit. A home occupation which is mobile and for which an office and address are established at the location of the dwelling unit, is permitted. Nothing in these provisions shall prevent persons who do not reside on the premises from assisting in those aspects of a home occupation that are off-premises.
  - b. There shall be no external alteration of the residential appearance of a dwelling unit.
  - c. There shall be no direct selling, leasing or delivery of stocks of merchandise, supplies or products on, to or from the premises.
  - d. There shall be no disturbance such as noise, vibration, electrical interference, smoke, dust, odor, heat or glare beyond the confines of the dwelling unit. At or in front of the dwelling unit of the home occupation, there shall be no exterior display; exterior storage of merchandise, inventory, equipment or materials; exterior deposition of waste materials, except that which is placed at the curb the day of garbage pickup; window display, including a sign visible from outside the dwelling unit; house calls; nor other indication from the exterior that a dwelling unit is being used in part for any use other than that of a dwelling unit for purely residential purposes.

- e. There shall be no toxic, explosive, flammable, combustible, corrosive, etiologic, or radioactive materials, used or stored on the premises, except that which is generally used for domestic purposes.
- f. At or in front of the dwelling unit of the home occupation, the use, parking or storage of such equipment and vehicles as tractors; semi-truck tractors or trailers; heavy equipment such as construction equipment; and commercially licensed vehicles with six wheels or more shall be prohibited. Commercially licensed vehicles with fewer than six wheels shall be parked in adequate sized off-street parking spaces which meet the requirements of this title. However, not more than one-third of the (required) front yard shall be used for parking or be surfaced with impervious material.
- g. The required number of off-street parking spaces for the dwelling unit to which the home occupation is accessory, shall be provided and available exclusively for the dwelling unit.
- h. No persons other than the residents of the dwelling unit to which the home occupation is accessory shall avail themselves of the services provided by a home occupation at any time on premises.
- i. All home occupations shall obtain and thereafter maintain a current business license.
- j. A certificate of zoning approval shall be obtained from the director of development services or his authorized representative prior to establishing a home occupation. Home occupations shall, on occasion, be subject to inspection to determine compliance with these provisions. (Ord. 2369 § 1 (part), 2007; Ord. 1311 § 6, 1999)