

**MINUTES
CITY OF NORTH LAS VEGAS
CITIZENS' ADVISORY COMMITTEE REGULAR MEETING**

SEPTEMBER 5, 2017

CALL TO ORDER

6:00 PM, City Hall, Council Chambers, 2250 Las Vegas Boulevard North,
North Las Vegas, Nevada 89030

ROLL CALL

COMMITTEE MEMBERS PRESENT

Chairman Doug Dobyne
Member Gill N. Lopez
Member Raeann Peterson

Vice Chariman Jeff Alpert
Member J.D. Thornton
Member Tracy Lewis

COMMITTEE MEMBERS ABSENT

Member Jo Cato

STAFF PRESENT

Leone Lettsome, Grants Coordinator
James Haye, Grants Coordinator
Claudia Aguayo, Chief Deputy City Attorney
Jaini Christison, Recording Secretary

PLEDGE OF ALLEGIANCE - BY INVITATION

PUBLIC FORUM

James Haye, Grants Coordinator for the City of North Las Vegas informed the board about the Fair Housing Assessment that is being conducted. James invited board to come to meeting at Zion Methodist Church on Thursday, September 14 from 5:00 pm to 8:00 pm to participate in the discussion. The Citizens Advisory Committee involvement in the process would be beneficial.

ELECTION OF OFFICERS

1. Election of Chairman and Vice Chairman for the FY 2018 - 2019 grant cycle

ACTION: Approval to reelect Chairman Doug Dobyne and Vice Chairman Jeff Alpert.

MOTION: Member Thornton

AYES: Chairman Dobyne, Vice Chairman Alpert, Members Lewis, Thornton, Alpert, Peterson, and Lopez

NAYS: None

AGENDA

2. Approve Citizens' Advisory Committee Regular Meeting Agenda of September 5 2017. (For Possible Action)

ACTION: ACCEPTED
MOTION: Member Peterson
AYES: Chairman Dobyne, Vice Chairman Alpert, Members Lewis, Thornton, Alpert, Peterson, and Lopez
NAYS: None

CONSENT AGENDA

ACTION: ACCEPTED
MOTION: None
AYES: Chairman Dobyne, Vice Chairman Alpert, Members Lewis, Thornton, Alpert, Peterson, and Lopez
NAYS: None

- 3. Approve Citizens' Advisory Committee Regular Meeting Minutes of March 7, 2017. (For Possible Action)**

PRESENTATIONS

- 4. Open Meeting Law Presentation.**

Claudia Aguayo, Chief Deputy City Attorney presented open meeting law.

BUSINESS

- 5. Disseminate and review the Citizens' Advisory Board Resolution 2546. (non-action)**
- 6. Set the dates and times for the Citizens' Advisory Committee for the upcoming grant cycle and public hearing. (For Possible Action)**

The calendar for the 2018-2019 grant cycle was presented to the committee by Leone Lettsome, Grant Coordinator. The board approved of the dates and noted the start times for the weekday meetings would be 6:00 pm and the Saturday bus tour 8:00 am. The times are subject to the posting for each meeting.

ACTION: Approval of the meeting dates for the grant cycle FY 2018-2019 as outlined: December 12, January 13, January 30, and March 6. Start times will be at 6:00 pm for the meetings and 8:00 am for the Saturday morning bus tour. The posting of the agendas by City staff will dictate the exact start time.
MOTION: Vice Chairman Jeff Alpert
AYES: Chairman Dobyne, Vice Chairman Alpert, Members Lewis, Thornton, Alpert, Peterson, and Lopez
NAYS: None

STAFF ITEMS - None

COMMITTEE ITEMS

Vice Chairman Jeff Alpert asked that Leone Lettsome explain who she is and what her job duties are for Member Lopez. Ms. Lettsome explained how she manages the grant cycle providing assistance to applicants and the Citizens' Advisory Committee from the initial application in Zoomgrants, through selection, to the final payment distributions. She is available to the committee member and applicants that have any question.

PUBLIC FORUM - None

ADJOURNMENT – 6:53 pm

Jaini Christison

Jaini Christison, Recording Secretary