

**MINUTES
CITY OF NORTH LAS VEGAS
LIBRARY DISTRICT BOARD OF TRUSTEES REGULAR MEETING**

September 26, 2017

Website - <http://www.cityofnorthlasvegas.com>

CALL TO ORDER

5:05 p.m., City Hall, Council Chambers, 2250 Las Vegas Boulevard North,
North Las Vegas, Nevada 89030

ROLL CALL

TRUSTEES PRESENT

Chairwoman Linda Powers
Vice Chairwoman Yvonne Berry-Johnson
Trustee Martin Gomez
Trustee Charles Martin (via telephone)

TRUSTEES ABSENT

Trustee Alanna Carabott
Trustee Brent Hinrichson
Trustee Lyndee Roundy

STAFF PRESENT

Library Director Forrest Lewis
Deputy City Attorney Rhiann Jarvis
Deputy City Clerk / Recording Secretary Marie Purcell

PLEDGE OF ALLEGIANCE - BY INVITATION

Linda Powers
Chairwoman

PUBLIC FORUM

There was no public participation.

AGENDA

1. APPROVE LIBRARY DISTRICT BOARD OF TRUSTEES REGULAR MEETING AGENDA OF SEPTEMBER 26, 2017. (FOR POSSIBLE ACTION)

ACTION: APPROVED

MOTION: Vice Chairwoman Berry-Johnson

SECOND: Trustee Gomez

AYES: Chairwoman Powers, Vice Chairwoman Berry-Johnson, Trustees Gomez and Martin

NAYS: None

ABSTAIN: None

ABSENT: Trustees Carabott, Hinrichson and Roundy

CONSENT AGENDA

2. APPROVE LIBRARY DISTRICT BOARD OF TRUSTEES REGULAR MEETING MINUTES OF JULY 25, 2017. (FOR POSSIBLE ACTION)

ACTION: APPROVED

MOTION: Trustee Gomez

SECOND: Trustee Martin

AYES: Chairwoman Powers, Vice Chairwoman Berry-Johnson, Trustees Gomez and Martin

NAYS: None

ABSTAIN: None

ABSENT: Trustees Carabott, Hinrichson and Roundy

BUSINESS

3. RATIFY GRANT APPLICATION IN THE AMOUNT OF \$10,758 FOR THE FY 2018 STATE COLLECTION DEVELOPMENT GRANT-IN-AID AWARD. (FOR POSSIBLE ACTION)

Director Lewis noted that an Assembly Bill supported at the 2017 Legislative Session added \$500,000 in grant funding to the State Library budget. He stated that the grant award is based on collection expenditures and will be used to promote libraries and reading.

ACTION: RATIFIED

MOTION: Trustee Gomez

SECOND: Vice Chairwoman Berry-Johnson

AYES: Chairwoman Powers, Vice Chairwoman Berry-Johnson, Trustees Gomez and Martin

NAYS: None

ABSTAIN: None

ABSENT: Trustees Carabott, Hinrichson and Roundy

4. APPROVE UPDATE TO THE CIRCULATION POLICY TO EXTEND THE LIBRARY CARD EXPIRATION PERIOD FROM ONE YEAR TO THREE YEARS. (FOR POSSIBLE ACTION)

Director Lewis noted that currently library cards expired one year from the date of issue and the intent was to update the policy January 1, 2018, extending the expiration to three years. He stated that Las Vegas/Clark County Library District would also be seeking approval to update their policy which will keep both district policies consistent with a proposed effective date of January, 2018.

ACTION: APPROVED

MOTION: Vice Chairwoman Berry-Johnson

SECOND: Trustee Gomez

AYES: Chairwoman Powers, Vice Chairwoman Berry-Johnson, Trustees Gomez and Martin

NAYS: None

ABSTAIN: None

ABSENT: Trustees Carabott, Hinrichson and Roundy

5. APPROVE DESIGNATION OF MARCH 15, 2018 AS AN IN-SERVICE TRAINING DAY FOR ALL LIBRARY STAFF. (FOR POSSIBLE ACTION)

Director Lewis noted that library staff was split between three libraries and noted that as in the past a date be set aside to close the libraries and gather staff for a full day of in-service training. He stated that the Library District recently received a grant and was able to partner with a consultant group who has been working with staff and Friends of the Library. This year, the intent was to focus the training on storytelling and finding enhanced ways to promote the library in the community. He extended an invitation to all Board Members to attend the training which has been successful and provided staff with the ability to interact with each other in a group setting.

ACTION: APPROVED

MOTION: Trustee Gomez

SECOND: Vice Chairwoman Berry-Johnson

AYES: Chairwoman Powers, Vice Chairwoman Berry-Johnson, Trustees Gomez and Martin

NAYS: None

ABSTAIN: None

ABSENT: Trustees Carabott, Hinrichson and Roundy

6. UPDATE ON WORKFORCE CONNECTIONS PARTNERSHIP.

Director Lewis stated that the Library District had partnered with a consultant group that provides a one-stop career center within Alexander Library. He noted that the cubicles have been installed and the Library will have a soft opening in October for the first three months with a grand opening to follow. He stated the intent was to provide all level of services, and references if needed, to the community without interruption to library services during the process. He also noted the partnership with the College of Southern Nevada will be offering adult literacy classes as well.

Responding to a question by Chairwoman Powers, Director Lewis stated that advertisement for services will be provided by the Promotional Department of the consulting firm, Professionals in Philanthropy, with the Library District logo on the brochures. He noted that the services will be provided by all libraries in the future with Aliante Library as the second site.

Trustee Gomez expressed his support for the services and benefits they will have for the community. Director Lewis stated the services will take a community family approach developed around education.

ACTION: ACCEPTED

7. **PRESENTATION BY DEPUTY CITY ATTORNEY RHIANN JARVIS ON THE OPEN MEETING LAW.**

Deputy City Attorney Jarvis gave a presentation on NRS 241, Nevada's Open Meeting Law and NRS 281, Nevada Ethics in Government.

ACTION: PRESENTATION GIVEN

STAFF ITEMS

Director Lewis stated the Library Services and Technology Act Grant was moving forward and Professionals in Philanthropy, the grant funded consultant was working with Friends of the Library towards a goal of making a strong unit to increase public support for the library.

He noted the following upcoming outreach events:

- National Night Out October 3, 2017 Hartke Park
- Las Vegas Book Festival October 21, 2017 Downtown Las Vegas

Director Lewis noted that the Library had the following databases available:

- Brainfuse
- Overdrive downloadable audio books
- Transparent Language
- Comics Plus
- Learning Express
- World Book Online

BOARD ITEMS

There were no additional items.

PUBLIC FORUM

There was no public participation.

ADJOURNMENT

The Meeting Adjourned at 6:01 p.m.

APPROVED: November 21, 2017

Linda Powers, Chairwoman

ATTEST:

Marie Purcell, CMC
Deputy City Clerk / Recording Secretary