



# SELF-CERTIFICATION PROGRAM

## AT-A-GLANCE

### **PURPOSE:**

To assist in accelerating the traditional plan review process for eligible development projects. To participate the registered professionals must meet the minimum requirements of the Self-Certification program.

### **BENEFITS:**

- Reduce construction timelines
- Permit in 4 working days
- Higher level of exclusive client services
- Promote local firms – drive local business

### **REGISTERED & LICENSED PROFESSIONALS WHO CAN CERTIFY:**

- Architect
- Engineer
- Civil Engineer
- Landscape Architect

**INSURANCE REQUIREMENTS:** *The Self-Certified Professional is required to submit proof of certificate of professional liability insurance, issued by an insurer authorized to insure in the State of Nevada, with limits of not less than \$500,000 per claim and \$1,000,000 in the aggregate for all claims made during the policy period.*

*\*Each discipline must be a registered and licensed Nevada Professional for a minimum of 3 years*

### **SELF-CERT TRAINING REQUIREMENTS:**

- One Full Day (8 hour) Self-Cert Training by city staff (March 21, 2017 & September 26, 2017)

*\*Minimum of 5 professionals required to hold a training class. Dates subject to change. Sign up will be available on the city's website*

### **FEES:**

- \$1,500 for One-Day (8 hour) training class.
- \$500 annual renewal fee for years two & three (renewal fees will align with certification date)

*\*Certification is valid for 3 years for all certified professionals in good standing.*

### **ELIGIBLE DEVELOPMENT PROJECTS:**

#### ***Building Plans***

- All new building construction and additions, some exclusions apply *\*(refer to eligibility chart)*
- Tenant improvements of Business (B), Mercantile/Retail (M), Fabrication (F) & Storage (S) occupancies

*\*Some exceptions apply. Refer to eligibility chart. Building codes refer to Chapter 3, International Building Code*

#### ***Civil/Site/Landscape Plans***

- Industrial new construction where off-site improvements are approved and completed
- Commercial pad development

*\*Entitlements and drainage study must already be approved*

### **AUDITING PROJECTS:**

- All NEW construction projects will be audited.
- Certified Professionals in good standing: 10% of Tenant improvement projects in a 12 month period will be audited.

*\*Three (3) strikes you're out rule. Opportunity to re-certify if this occurs.*