



Self-Certification Program  
Hold Harmless  
Building Plans Sample Letter

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*~Sample Letter~*

**Must be printed on property owner's letterhead**

**DATE:**

**City of North Las Vegas  
Land Development & Community Services  
2250 Las Vegas Blvd. North  
North Las Vegas NV. 89030**

**Re:  
Project Name**

**Project Address**

**Building Owner's Name**

**Attention Building Official:**

In consideration of the issuance of a construction permit under the Self-Certification Program for the project address identified above, I, \_\_\_\_\_ (insert owner's name), hereby agree to protect, defend, indemnify, and hold the City of North Las Vegas Land Development & Community Services Department, and their officers, representatives, managers and employees harmless against any and all claims, demands, awards, suits, judgment, liabilities, losses or damages arising out of, or being in any way connected with the design, construction and/or code compliance review for the above referenced project.

The obligation should not be construed to negate, waive or otherwise reduce any other right or obligation of indemnity that may exist in the favor of the City of North Las Vegas.

It is further understood and agreed that if the construction of the project is contrary to, or does not meet the standard of the City of North Las Vegas Building Construction Codes, or the permit to be issued pursuant to this Letter, I, as the owner shall, at my own expense, remove or modify any and all components that do not conform.

**Sincerely,**

**Building Owner's Signature**

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