

City of North Las Vegas Online Portal Quick Guide for Land Development & Community Services

An account **MUST** be created to pay fees and view status of permits, plans, Inspections & licenses.

Creating an account:

Please follow the steps below:

1. Navigate to the CSS portal at <https://eg.cityofnorthlasvegas.com>.
2. Click on the **Login or Register** tile from the homepage.
3. Click **Register Here**.
4. Enter your email address and click **next**.
5. You will receive an email to confirm your account. Select **Confirm** and then **Register**.
6. Enter the personal information fields (* fields are required fields).
7. Select **Submit**.

You are now registered!

Paying an invoice:

1. Login to your account.
2. Select **dashboard** in the navigation bar.
3. Locate invoices by scrolling to the middle of the page or by selecting **view > my invoices** in the navigation bar.
4. Select invoices and click add to cart.
5. Continue with pay now or checkout.
6. Follow the prompts for your billing information and click next.
7. Follow the prompts for your payment details and click next.
**All credit card transactions will be charged a non-refundable convenience fee of 2.85%.
8. Review your order and click pay to confirm. A confirmation page will appear.

ACTION REQUIRED

An account **MUST** be created to view status of permits/pay fees within our newly launched permit program. Activate your account now by visiting <https://eg.cityofnorthlasvegas.com>