



**CITY OF NORTH LAS VEGAS
PARKS AND RECREATION ADVISORY BOARD
REGULAR MEETING MINUTES - MARCH 10, 2015**

I. CALL TO ORDER

The Regular Meeting of the Parks and Recreation Advisory Board was called to order by Chairman Kenneth Kraft at 5:45 p.m., in City Hall, Conference Room 112, 2250 Las Vegas Blvd. North, North Las Vegas, NV 89030.

II. CONFIRMATION OF POSTING

Jaini Christison, Recording Secretary, confirmed the meeting was posted in accordance with NRS 241, The Open Meeting Law.

III. PLEDGE OF ALLEGIANCE

Vice Chairman Rick Lemmon led the Pledge of Allegiance.

IV. ROLL CALL

PRESENT:

Chairman Ken Kraft	Vice Chairman Rick Lemmon
Board Member Tony Winsor	Board Member G. Stephen Shoaff
Board Member Michael Flores - Via Telephone	
Member Cinthia Zermeno Via Telephone	

ABSENT:

Board Member Jon Oats

CITY OF NORTH LAS VEGAS STAFF:

Cass Palmer, Director Neighborhood and Leisure Services
Mary Ellen Donner, Neighborhood and Leisure Services
Bethany Sanchez, Chief Deputy City Attorney
Jaini Christison, Recording Secretary

PUBLIC FORUM - No cards

Business

A. Approval of the March 10, 2015 Regular Meeting Agenda

(Motion) Member Lemmon introduced a motion to approve the March 10, 2015 Regular Meeting agenda. The vote favoring approval was unanimous. The motion carried.

B. Approval of the January 13, 2015 Regular Meeting Minutes. (For Possible Action)

(Motion) Member Shoaf motioned to approve the January 13, 2015 regular meeting minutes. The vote favoring approval was unanimous. Chairman Kraft, Member Zermeno, Member Flores abstained. The motion carried.

Approval of the February 10, 2015 Regular Meeting Minutes. (For Possible Action)

(Motion) Member Lemmon motioned to approve the February 10, 2015 regular meeting minutes. The vote favoring approval was unanimous. Member Winsor and Member Zermeno abstained. The motion carried.

C. Introduction of Cass Palmer, Director of Neighborhood and Leisure Services. (non-action)

The focus is to make our parks and recreation the best they can be. Cass Palmer talked about the wide variety and diversity of the parks that we have. The future of our parks is bright and he looks forward to working with the Board members.

Member Winsor asked if Cass Palmer to tell the Board a little about himself.

Mr Palmer has lived in Las Vegas for 40 years. He grew up on Nellis Air Force bases and went to Rancho HS. Moved overseas with military parents but returned to Las Vegas. Moved back in 1978 and been here ever since. Majority of his work experience has been in the Casino industry and non-profits. During his time with the Casino Industry was very involved in sports and organizing sports activities for those groups.

Cass Palmer has been married for twenty-eight years with two children. His wife also has a sports background. The last 5 years he has been with United Way as the president and CEO.

Chairman Kraft asked what the tops three priorities are as Director of Neighborhood and Leisure Services?

Number one priority is to take care of the citizens both on the parks side and the neighborhood side. We need to make sure our team is doing the best they can. We take of the funds that we are given and get them back into the community as quickly as possible.

Number two is to get out and view the projects. Hands on style of management and want to be involved in the projects to make sure the money is spent on the correct projects.

Number three is getting to know the citizens. Being out in the community and attending various meetings to get to know the needs of the community.

D. Update on Petitti Pool Renovations.(non-action)

Mary Ellen stated that bids were open on March 4th. There were 2 bids. The bidders were Trident construction \$568,808 and Monument Construction \$531,561. We have Community Development Block Grant funds of \$725,000 allocated for the project.

The time line for the project is:

Feb 8th advertised the bid, that week there was a pressure test on the pipes there was one leak by one skimmer. Part of the specifications for the projects was to replace the skimmers so that will be taken care of. That is great news regarding the leaks since the pool has been drained.

- Feb 24th there was a mandatory meeting at the pool and 10 potential bidders showed up.
- March 4th bids were opened and reviewed.
- March 18th Council meeting the agenda will be presented.

- April 2nd we are looking to issue a notice to proceed. Our original schedule the notice to proceed date was April 6th so we are slightly ahead of schedule.
- Saturday June 6th Petitti Pool opening date.

There are some items outside the bid specifications that the City of North Las Vegas Public Works will be completing on the project. Public Works will replace the sump pump, lighting, fence repair, and potentially landscape repair.

The Parks and Recreation Advisory Board had asked for a few additional items for Petitti Pool. Mary Ellen Donner is working to get some of those items covered. Shade funbrellas and commercial grade lounge chairs have been purchased.

There is a plan for a re-grand opening for the pool

Staff Comments

As a follow up from previous meetings, Mary Ellen wanted to let the board members know when the YMCA SkyView contract expires. The contract will expire on April 2016. The contract has a clause for a potential 2 – 5 year renewals. The YMCA has expressed an interested in renewing the contract.

Member Shoaf asked about the YMCA because he wants the City of North Las Vegas to take back the property and run it ourselves. He does not like the idea of a membership fee since the City of North Las Vegas paid to build the facility.

Southern Nevada Public Lands Management Act Round 15 – Kiel Ranch Historical Park Phase 3B which is the access around the spring \$695,000 was recommended number 1. There are 6 projects totaling \$5,898,149 that were recommended to move forward for approval.

Board Members' Comment

Member Shoaf asked about the tour of the amphitheater at Craig Ranch. The date for the tour will be Wednesday, March 18 at 3pm.

Member Lemmon asked how Tastes and Tunes is coming along. The planning meetings with Police and Fire Departments are set up and on-going every two weeks. We will have an advertising plan set up in the next two weeks. There will be two stages and we have tentative bands lined up. We are looking at having 16 food vendors. There will be a tent for the Founder's portion of the celebration. There will be a 5 foot by 5 foot birthday cake. There will be a fireworks display.

Member Lemmon asked if the City was looking into promoters for the amphitheater. There has been a few informal meeting with Michael Skivo (Jazz Festival with Clark County) and Brian Tower (Highland Games). Brian Tower wanted to do the first concert. Mary Ellen has also met with Patrick from the Cannery Casino to take about partnerships and concert promotional opportunities. We are still looking at having a concert series the first 4 Saturdays in October at the new amphitheater. There will be four different genres.

Member Lemmon asked if there has been any interest in mobile vending. Mary Ellen indicated we passed the policy on mobile vending last month. We have had interest in mobile vending at all the parks not just Craig Ranch Regional Park. We will modify the policy to include the other parks. We

currently have a couple of applications in at Craig Ranch Regional Park. We have another vendor possibly for the other neighborhood parks around the City.

Cass Palmer indicated this could be a lucrative venture for the City of North Las Vegas. Member Winsor asked what the fee structure was for the mobile vending. It was indicated that last month when we passed the policy the fee was \$1,200 for six months. This dollar figure is similar to what the other agencies are charging.

Member Winsor asked how we are running the amphitheater. Mary Ellen indicated there are 3 ways we are running the amphitheater: Direct rental, Co-Sponsor, City of North Las Vegas Sponsored Event. Chairman Kraft indicated that we have already covered this in previous meetings. Member Winsor stated he just wanted to make sure nothing had changed.

Chairman Kraft asked about the transition plan. Mary Ellen stated she will be retiring May 2 after Tastes and Tunes. Cass Palmer indicated that he will shadow Mary Ellen for the initial meetings with the various boards. Then he will take over and head up the meetings after that.

Chairman Kraft asked if there was a time table regarding the construction of Phase 4 Craig Ranch Regional Park. The Park Board approved plans to build soccer fields in the southeast corner of the park. Mary Ellen indicated it is conceptually on the master plan; however there are no funds to build that section of the park at this time. Potentially, perhaps Cass Palmer will be able to find ways to raise the funds necessary to build that section of the park through partnerships.

Chairman Kraft asked about the development at Tule Springs and the use of park space. The regional park planned for that area has a combination of soccer and baseball fields. He questioned how to get the City of North Las Vegas to be able to host major soccer tournaments and compete with Betty Wilson and Kellogg-Zaher Sports Complex. Could this upcoming 35 acre park provide enough soccer field space to compete with other fields.

Member Winsor indicated he liked the idea of a single sport complex instead of mixed sports.

Member Shoaf asked how many field were need to run the major tournaments. Mary Ellen Donner indicated that possible 8, 10 would be better, and 12 is best. Heritage has 13.

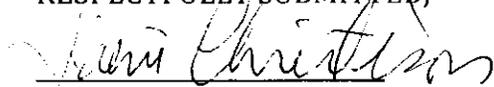
PUBLIC FORUM – No cards

Adjournment (Action Item)

Member Lemmon introduced a motion to adjourn the March 10, 2014 Regular Meeting. The vote favoring approval was unanimous. The motion carried.

There being no further business to come before the Chairman Kraft adjourned the meeting at 6:52 p.m.

RESPECTFULLY SUBMITTED,


Jaini Christison, Minutes Clerk