



**CITY OF NORTH LAS VEGAS
PARKS AND RECREATION ADVISORY BOARD
REGULAR MEETING MINUTES – JUNE 10, 2014**

I. CALL TO ORDER

The Regular Meeting of the Parks and Recreation Advisory Board was called to order by Vice Chairman Kenneth Kraft at 5:45 p.m., in City Hall, Council Chambers, 2250 Las Vegas Blvd. North, North Las Vegas, NV 89030.

II. CONFIRMATION OF POSTING

Madeleine Jabbour, Recording Secretary, confirmed the meeting was posted in accordance with NRS 241, The Open Meeting Law.

III. PLEDGE OF ALLEGIANCE

Vice Chairman Kenneth Kraft led the Pledge of Allegiance.

IV. ROLL CALL

PRESENT:

Vice-Chairman Ken Kraft

Board Member Rick Lemmon

Board Member Tony Winsor

Board Member Michael Flores

Board Member Cinthia Zermeno

Board Member G. Stephen Shoaff

ABSENT:

Chairman Jim Olive

CITY OF NORTH LAS VEGAS STAFF:

Mary Ellen Donner, Director of Neighborhood and Leisure Services

Sandra Douglas Morgan, City Attorney

Johanna Murphy, Principal Planner

Madeleine Jabbour, Recording Secretary

PUBLIC FORUM

There were no speakers.

Business

A. Approval of the June 10, 2014 Regular Meeting Agenda

(Motion) Vice Chairman Kraft introduced a motion to approve the June 10, 2014 Regular Meeting agenda, motion to approve by Member Flores, seconded by Board Member Shoaff. The vote favoring approval was unanimous. The motion carried.

B. Approval of the June 10, 2014 Regular Meeting Minutes. (For Possible Action)

(Motion) Vice Chairman Kraft introduced a motion to approve the March 11, 2014 Regular Meeting minutes, motion to approve by Member Flores, seconded by Board Member Winsor. The vote favoring approval was unanimous for those eligible to vote. The motion carried.

C. Southern Nevada Public Land Management Act Round 14 results. (Non-Action)

Mary Ellen Donner, Director of Neighborhood and Leisure reviewed the results from Southern Nevada Public Lands Management Act, (SNPLMA) Round 14 recommendations. The City of North Las Vegas was awarded Kiel Ranch Historic Park Phase 3 \$499,000.

Vice Chairman Kraft indicated that the progress coming along on this project is impressive.

Member Shoaff asked if North Las Vegas was still trying to purchase the privately owned triangular piece of land adjacent to Kiel Ranch.

City Attorney Morgan - indicated that she and Mike Henley had been in discussion with them regarding that piece of property. Mrs. Morgan had contacted the attorney regarding the property and several offers have been made but they were not interested in them.

Member Winsor asked if the funding just received was 30% of what was needed to finish the project.

Principal Planner, Johanna Murphy stated the City has funding for the first three phases of Kiel Ranch. However, due to limited funding in phase 3, half of the boardwalk will be built. The overlook area is in phase 4 and the City currently has no funding for this phase. The overlook area will cost approximately \$2 to \$2.5 million. In phase 1, the adobe was stabilized. Phase 2 of the adobe would replace windows, paint, and weatherize, furnish the inside so it looks like it did back in the 1800's. There is currently no funding for phase 2 of the adobe.

It is estimated that phase 1 will go out to bid in next few months and open fall of 2015. Phase 2 spring restoration is underway and should be complete the same time as phase 1.

Johanna Murphy stated that in 1939 Nevada passed the quickie divorce after 6 weeks of Nevada residency. The travel channel is working on a show called tours by Unger, with host Brian Unger. The show should air in January.

D. Update reorganization from Community Services and Development to Housing and Leisure Services. (Non-Action)

Director Donner listed the areas that are currently covered under the new department: Recreation Centers (Silver Mesa and Neighborhood), Seniors, Aquatics, Sports, Craig Ranch Regional Park including maintenance, Special Events, Par 3 golf course, Safekey, and Contracts (Skyview and Aliante Golf). However, all other parks maintenance does not fall under the department. The Housing side divisions include we have Neighborhood Services, Beautification, Graffiti, Outreach, and Grants (HUD, CDBG).

VC Kraft asked if we would be administering the CDBG black grants. Director Donner indicated yes.

E. Update on Craig Ranch Regional Park and Amphitheatre. (Non-Action)

On May 7, Pace Construction was awarded the contract to build the amphitheatre and pond in the amount of \$7,995,604. The largest portion of that funding came from Clark County and the balance was from various park funds in the City. On June 9, Public Works issued the notice to proceed. Pace has 365 days in their contract to construct. It is hoped to have the amphitheatre complete for the July 4th Event 2015, barring any delays.

VC Kraft asked how the budget short fall was filled on the project. Director Donner indicated we used park district funds and Tax Override fund.

Member Windsor asked if we have booked any performers for 2015 July 3 event. Director Donner indicated that we have not.

Member Windsor asked if we are going to use a promoter.

Director Donner indicated there are several ways to approach: straight promoter and they would take care of the event, a partnership for any special event, or a City event where we fund the artist or movie and/or charge admission.

Member Windsor indicated that we should only use the first two options with regards to a promoter. That way we can hold the promoter accountable.

Director Donner described that type of event as a four wall event. The City provides the space and the promoter works with the police, fire, tents, washrooms, etc to handle all the logistics. The plan is to take the pricing structure of the amphitheatre to the City Council in the fall, to facilitate booking performances early 2015. Director Donner stated she has had 5 promoters out to the site in the last month.

Member Lemmon asked how the City of Henderson runs their pavilion. Director Donner indicated that City of Henderson runs their pavilion similarly to the previously mentioned modes.

Member Shoaff asked if he could see any photos of the amphitheatre. He had a concern about wheelchair access. Layout was provided up on the board members monitors.

Director Donner indicated that the amphitheatre was ADA compliant.

Member Shoaff ask what are we going to do for extra parking for events.

An agreement made with the Deutsche Bank to grade and deposit decomposed granite on the five acre site at the corner of Craig and Commerce. The extra parking is only for the IDJ and

Nellis Appreciation event. Deutsche Bank owns that parcel and plan to keep it with zone C2 heavy commercial. It is the intention of the City to request the area for overflow parking on a case by case basis.

VC Kraft asked about a programming plan for Craig Ranch Regional Park.

Director Donner has been in contact with Mayor and City Council with the types of programs they want in the park. We are looking at leagues, walking program, tennis, and skate park programs over the next 12 months.

VC Kraft asked about the field house, soccer fields, and aquatic center in phase 3, is that still in the master plan but not funded.

Director Donner indicated correct.

Member Lemmon asked if the amphitheater was covered. Director Donner said the stage has a type of covering but it is otherwise open.

Staff Comments

Director Donner highlighted the July 3 Independence Day Jubilee. Gates open at 1pm. Event starts at 3pm. Fireworks began at 9:30pm. Presale tickets are on sale for \$5 at the recreation centers, Craig Ranch Regional Park, Par 3 golf course, and City Hall. Tickets are \$8 the day of the event at the gate. There is a parking fee of \$5.

Member Lemmon asked about a shuttle. Donner - yes, there is a shuttle from Cannery Casino for those who do not want to park at the site. The Cannery is providing one shuttle and the City is providing another shuttle. The shuttle service is free.

City Attorney Sandra Morgan - introduced herself to the board and new members Shoaff and Zermeno. At the next meeting she will be giving a brief presentation with regards to open meeting law, NRS 241. This board is subject to that law. Also at the last City Council meeting the Council decided to omit a second motion. The City Council was having problems with the Sire system locking up. That is your choice if you want to omit the second. If the chair could recognize the members prior to your speaking to assist the recording secretary with minutes.

Board Members' Comment

Board Member Flores wanted to bring up again from the last board meeting that at Desert Horizon Park all the basketball hoops are down. The backboards and hoops are gone, only the rim remains.

Director Donner said she would pass along the information to the Park Services Division which is now part of Public Works. John Runiks is the Manager over that program. She will email him the information in the morning.

Vice Chairmen Kraft welcomed the new board members and Director Donner. He asked about the capacity of the new soccer fields slated for Craig Ranch Regional Park. Would be able to compete with Kellogg Zaher and Heritage Park? Director Donner if you are going to be a premier destination for any sports venue such as volleyball, tennis, soccer you want to have more and not less. Heritage has 13 regulation fields. If you are looking to attract large tournaments you would need to collaborate with other entities around the valley. The more you can have of any specific field space the more attractive your facility is. Vice Chairmen Kraft wanted to bring this up to make sure we are using the best use for the space. Director Donner indicated that the six fields for Craig Ranch will service the North Las Vegas Community but may not attract the regional tournaments.

VC Kraft asked if we could have a standing update on Kiel Ranch so it stays high on the priority list. Board would like an end of the year Safekey update.

Member Windsor wanted to reiterate the reason the Board selected all soccer for phase 3 of Craig Ranch Regional Park is it seemed to be the best use of the space. Revenue generation for the park is going to be the skate park, amphitheatre and big events.

Member Shoaff asked about putting parks in flood basins like the basin that was slated for Park Highlands. Can soccer fields be put in those areas?

City Attorney Morgan indicated that she could not answer that question. There is a current development agreement in place that was entered in 2006. We are currently in negotiations to divide that development agreement but the negotiations have not ended and so we cannot say how that will conclude. There was a detention basin on the west side of the development but it was not slated to be a park in the original agreement.

Member Shoaff asked if that was County or City property. City Attorney Morgan stated that the land belonged to the developer. Many aspects of the drainage plan are still pending depending on the Tule Spring project.

Member Flores asked about the movies in the park?

Director Donner indicated that the first movie had 500 attendees and the second slightly more around 600. The last movie will be July 18, the Nut Job. It is popular with families. It is free. It will be held at Craig Ranch. There are four sponsors that pay for the movies. We do have vendors.

It is planned that the Parks and Recreation Board meetings are planned monthly. Last meeting we had a problem with a quorum but we plan to have them monthly.

VC Kraft indicated that next month City Council Meeting will have the replacement for Chairman Olive. That will give a full board of 7.

Member Zermeno asked how the movies in the parks where chosen? Director Donner was not aware but would find out and report back to the board. Member Zermeno asked since the movies

where such a success was there a plan to continue them in the Fall? Director Donner indicated that each movie is around \$750 fee to Swank and it is only with the sponsors that allow the movies to be shown.

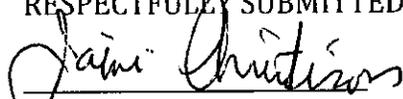
Public Forum - no public forum

Adjournment (Action Item)

Vice Chairman Kraft introduced a motion to adjourn the June 10, 2014 Regular Meeting agenda, motion to approve by Member Lemmon, seconded by Board Member Shoaff. The vote favoring approval was unanimous. The motion carried.

There being no further business to come before the Vice Chairman Kraft adjourned the meeting at 7:36 p.m.

RESPECTFULLY SUBMITTED,


Jaimi Christison, Minutes Clerk