

**NORTH LAS VEGAS LIBRARY DISTRICT  
BOARD OF TRUSTEES  
MEETING MINUTES**

November 27, 2007

Website - <http://www.cityofnorthlasvegas.com>

**CALL TO ORDER**

5:00 P.M., Council Chambers, 2200 Civic Center Drive, North Las Vegas, Nevada

**ROLL CALL**

**PRESENT**

Chairwoman Vernie Borgersen  
Trustee Monica Beasley  
Trustee Felizia Hernandez  
Trustee Rita Langford  
Trustee Gloralea Tidwell  
Trustee Aaron Tippetts, Jr.

**EXCUSED**

Vice Chairwoman Nona Whipple

**STAFF PRESENT**

Chief Administrative Officer Gregory E. Rose  
Assistant City Manager Sam Chambers  
Deputy City Attorney Noel Eidsmore  
Assistant City Clerk Anita Sheldon  
Library Director Kathy Pennell  
Chief Deputy City Clerk Jennifer Snyder

**WELCOME**

Chairwoman Vernie Borgersen

**VERIFICATION**

Anita Sheldon  
Assistant City Clerk

### AGENDA

1. **APPROVAL OF THE NORTH LAS VEGAS LIBRARY DISTRICT BOARD OF TRUSTEES REGULAR MEETING AGENDA OF NOVEMBER 27, 2007.**

ACTION: APPROVED

MOTION: Chairwoman Borgersen

SECOND: Trustee Langford

AYES: Chairwoman Borgersen, Trustees Beasley, Hernandez, Langford, Tidwell and Tippetts

NAYS: None

ABSENT: Vice Chairwoman Whipple

ABSTAIN: None

### BUSINESS

2. **APPROVAL OF NORTH LAS VEGAS LIBRARY DISTRICT BOARD OF TRUSTEES REGULAR MEETING MINUTES OF SEPTEMBER 25, 2007.**

ACTION: APPROVED

MOTION: Chairwoman Borgersen

SECOND: Trustee Beasley

AYES: Chairwoman Borgersen, Trustees Beasley, Hernandez, Langford, Tidwell and Tippetts

NAYS: None

ABSENT: Vice Chairwoman Whipple

ABSTAIN: None

3. **APPOINTMENT OF KATHY PENNELL AS THE DIRECTOR OF THE NORTH LAS VEGAS LIBRARY DISTRICT.**

Chief Administrative Officer Gregory Rose stated Kathy Pennell had done an outstanding job as Acting Library Director since March 2007. She oversaw the building of the Aliante Library and the Library at Martin L. King Boulevard and Alexander Road. He strongly recommended her appointment as Library Director. Chairwoman Borgersen expressed her support and that of Vice Chairwoman Nona Whipple.

**Bob Borgersen, 7617 Island Rail, North Las Vegas** concurred and stated it was good that City employees had the opportunity for promotion.

ACTION: KATHY PENNELL APPOINTED DIRECTOR OF THE NORTH LAS VEGAS LIBRARY DISTRICT

MOTION: Chairwoman Borgersen

SECOND: Trustee Tippetts

AYES: Chairwoman Borgersen, Trustees Beasley, Hernandez, Langford, Tidwell and Tippetts

NAYS: None

ABSENT: Vice Chairwoman Whipple

ABSTAIN: None

4. **AUTHORIZATION TO PURCHASE OPENING DAY COLLECTION OF BOOKS AND CATALOGING/PROCESSING SERVICES FROM BAKER & TAYLOR, INC. IN THE AMOUNT OF \$150,000, USING THE COMPETITIVE BIDDING EXCEPTION PER NRS 332 LOCAL GOVERNMENT PURCHASING ACT, FOR THE ALEXANDER LIBRARY.**

Director Pennell clarified \$150,000 was the cost of the cataloging and processing services but did not include the cost of the books. Director Pennell stated it was hoped the Library opened with 45,000 books, which could cost up to \$1,000,000. However, the Library District received many donated items, which brought the cost down. The final cost was not yet known.

ACTION: AUTHORIZED

MOTION: Trustee Langford

SECOND: Trustee Tippetts

AYES: Chairwoman Borgersen, Trustees Beasley, Hernandez, Langford, Tidwell and Tippetts

NAYS: None

ABSENT: Vice Chairwoman Whipple

ABSTAIN: None

5. **ACCEPTANCE OF OPPORTUNITY ONLINE HARDWARE GRANT FROM THE BILL & MELINDA GATES FOUNDATION IN THE TOTAL AMOUNT OF \$48,750, WHICH REQUIRES MATCHING FUNDS IN THE TOTAL AMOUNT OF \$29,250,**

**FOR A TWO-YEAR GRANT PROGRAM PROVIDING FUNDS TO REPLACE AND ADD PUBLIC COMPUTER WORKSTATIONS, ASSOCIATED TRAINING AND TECHNICAL SUPPORT.**

Director Pennell stated the grant was for two years and supplied 15 computers each year. Wiring was required. The matching funds did not displace funds previously budgeted for technology items. One of the requirements of the grant was one to two boardmembers were required to attend training in Salt Lake City in March 2008.

ACTION: GRANT ACCEPTED

MOTION: Trustee Langford

SECOND: Trustee Tippetts

AYES: Chairwoman Borgersen, Trustees Beasley, Hernandez, Langford, Tidwell and Tippetts

NAYS: None

ABSENT: Vice Chairwoman Whipple

ABSTAIN: None

**6. APPROVAL OF AN AGREEMENT WITH LAS VEGAS-CLARK COUNTY LIBRARY DISTRICT IN THE AMOUNT OF \$32,350, FOR COSTS RELATED TO THE MIGRATION OF THE NORTH LAS VEGAS LIBRARY DISTRICT TO THEIR INTEGRATED LIBRARY AUTOMATION SYSTEM.**

Chief Administrative Officer Rose explained the North Las Vegas Library District was required to move from the Henderson District's hardware and software. Director Pennell explained the migration allowed access to the entire system for all the City's residents.

ACTION: APPROVED

MOTION: Chairwoman Borgersen

SECOND: Trustee Tidwell

AYES: Chairwoman Borgersen, Trustees Beasley, Hernandez, Langford, Tidwell and Tippetts

NAYS: None

ABSENT: Vice Chairwoman Whipple

ABSTAIN: None

**7. RESOLUTION NO. 105; A RESOLUTION OF THE NORTH LAS VEGAS LIBRARY DISTRICT TO AUTHORIZE THE CHIEF ADMINISTRATIVE OFFICER TO AWARD**

**CONTRACTS OR APPROVE CONTRACT MODIFICATIONS WHICH DO NOT EXCEED \$50,000.**

Chief Administrative Officer (CAO) Rose stated the Resolution made his authority consistent with the authority of other organizations throughout the Las Vegas Valley.

Chairwoman Borgersen stated she was uncomfortable with passage of the Resolution, as she felt it decreased the Board's ability to make decisions. CAO Rose explained the intention was to expedite the process of doing business in light of the fact the Board only convened every two months, though special meetings could be called as necessary. The current limit of the authority of CAO Rose was \$25,000. Trustee Langford felt \$50,000 was too high a limit. Trustee Tippetts countered \$50,000 was not a large amount for the types of expenditures involved. Trustee Beasley agreed and asked for examples of expenditures under \$50,000 CAO Rose might be asked to approve. Director Pennell referred to shelving that was needed at a cost of \$39,000 and took three months to order. If approval was delayed until the next meeting it could increase the time to five months. CAO Rose stated the funding that was involved had already been budgeted by the Board. Granting him the authority to approve expenditures of up to \$50,000 expedited purchases for the Library District. Quarterly reports ensured the City Council oversaw the expenditures of the budget.

**Bob Borgersen, 7617 Island Rail, North Las Vegas** felt a limit of \$25,000 was sufficient.

ACTION: PASSED AND ADOPTED AS AMENDED; AMENDED AS FOLLOWS:  
A PERIODIC LEDGER OF EXPENDITURES IS TO BE SUBMITTED TO  
THE BOARD FOR REVIEW

MOTION: Trustee Tippetts  
SECOND: Trustee Beasley  
AYES: Trustees Beasley, Hernandez, Langford, Tidwell and Tippetts  
NAYS: Chairwoman Borgersen  
ABSENT: Vice Chairwoman Whipple  
ABSTAIN: None

**8. UPDATE ON THE ALEXANDER LIBRARY.**

ACTION: UPDATE GIVEN

Project Manager Bob Garlow stated the Alexander Library project construction bid was advertised in the Las Vegas Review Journal on November 4 and 11, 2007, approximately two months ahead of schedule. Nine general contractors attended the pre-bid conference

on November 13, 2007. The construction notebook listed 12 to 15 active bidders, so bids should be competitive. The bid opening was scheduled for December 4, 2007 for possible approval by City Council on January 16, 2008. Construction could start in February 2008 and the Library could open in March 2009.

### **STAFF REPORT**

Director Pennell reported Rent-a-Center committed to donate \$1,000 to the Library District to promote financial literacy at their grand opening on December 4, 2007 at 4951 West Craig Road.

The written monthly report for the Main Branch and the Aliante Branch was given to boardmembers.

### **PUBLIC FORUM**

There was no public participation.

### **ADJOURNMENT**

ACTION: THE MEETING ADJOURNED AT 5:23 P.M.

MOTION: Chairwoman Borgersen

SECOND: Trustee Hernandez

AYES: Chairwoman Borgersen, Trustees Beasley, Hernandez, Langford, Tidwell and Tippetts

NAYS: None

ABSENT: Vice Chairwoman Whipple

ABSTAIN: None

**APPROVED: January 22, 2008**

/s/Vernie Borgersen  
Vernie Borgersen, Chairwoman

**ATTEST:**

/s/Karen L. Storms  
Karen L. Storms, CMC  
City Clerk