

**NORTH LAS VEGAS LIBRARY DISTRICT
BOARD OF TRUSTEES
MEETING MINUTES**

May 26, 2015

Website - <http://www.cityofnorthlasvegas.com>

CALL TO ORDER

5:02 P.M., City Hall, Room 112, 2250 Las Vegas Boulevard North,
North Las Vegas, Nevada

ROLL CALL

PRESENT

Chairman Jerry Dockens
Vice Chairwoman Gloria Cherchio
Trustee Vernie Borgersen
Trustee Reuben D'Silva
Trustee Charles Martin
Trustee Julie Rose

EXCUSED

Trustee Linda Powers

WELCOME

Chairman Jerry Dockens

VERIFICATION

Barbara A. Andolina
City Clerk

PUBLIC FORUM

Robert Stone, 2208 Dover Ridge Circle, North Las Vegas, explained that a former Parks and Recreation Advisory Board Chairman Nicholas Flores, former North Las Vegas Director Eric Dabney and former Judge Gary Davis had pushed for the establishment of a memorial at the location of the former library on Civic Center Drive. He said there was a rose garden and a memorial the size of a headstone in memory of Rose Shapiro who had made donations to the library.

Mr. Stone said the old library was being converted to the Police Department CSI and Evidence Building and the memorial would be placed in storage since it was not Law Enforcement related.

Mr. Stone said additional background information regarding Ms. Shapiro could be provided if needed. If there were no plans for the memorial, arrangements could be made to have the dormant roses removed and the memorial placed at an alternate location. Mr. Stone represented the American Legion North Las Vegas Post #51 and said the organization would provide ideas for the relocation of the memorial and submit recommendations to the Library District Board of Trustees for approval. He said there was a park named for the former Parks and Recreation Advisory Board member Nicholas Flores on Simmons Street between Craig Road and Cheyenne Avenue which would be a good location since he was a proponent for the memorial. Mr. Stone explained Mr. and Mrs. Shapiro were involved in the community; Mr. Shapiro owned a pharmacy and Mrs. Shapiro operated Rose's Trailer Park at Belmont Street and Las Vegas Boulevard. He said Mrs. Shapiro had been murdered by two youths from Bishop Gorman High School during a robbery.

Library Director Forrest Lewis said the memorial had been removed and was in storage. He said there was no background information on Ms. Shapiro and thanked Mr. Stone for providing information. He explained the memorial could be located at one of the other two libraries, but the rose garden theme could not be used due to the desert landscape. He supported the idea of the park memorial if the American Legion preferred the option.

AGENDA

1. **APPROVAL OF THE NORTH LAS VEGAS LIBRARY DISTRICT BOARD OF TRUSTEES REGULAR MEETING AGENDA OF MAY 26, 2015. (FOR POSSIBLE ACTION)**

ACTION: APPROVED

MOTION: Vice Chairwoman Cherchio

SECOND: Trustee Borgersen

AYES: Chairman Dockens, Vice Chairwoman Cherchio, Trustees Borgersen, D'Silva, Martin and Rose

NAYS: (None)

ABSTAIN: (None)

ABSENT: Trustee Powers

BUSINESS

2. PRESENTATION OF APPRECIATION AWARD TO OUTGOING LIBRARY BOARD OF TRUSTEES MEMBER VERNIE BORGERSEN.

Director Lewis thanked Trustee Vernie Borgersen for her service on the Library District Board of Trustees in which she served from 2005 to present. He presented Trustee Borgersen with a plaque sponsored by the Friends of the Library.

ACTION: PRESENTATION GIVEN

3. APPROVAL OF REGULAR LIBRARY DISTRICT BOARD OF TRUSTEES MEETING MINUTES OF MARCH 24, 2015. (FOR POSSIBLE ACTION)

ACTION: APPROVED

MOTION: Trustee D'Silva

SECOND: Trustee Martin

AYES: Chairman Dockens, Vice Chairwoman Cherchio, Trustees Borgersen, D'Silva, Martin and Rose

NAYS: (None)

ABSTAIN: (None)

ABSENT: Trustee Powers

4. APPROVAL TO SUBMIT A GRANT APPLICATION IN THE AMOUNT OF \$3,000 TO THE STATE LIBRARY AND ARCHIVES TO SUPPORT SUMMER READING PROGRAMS OFFERED BY PUBLIC LIBRARIES IN NEVADA. (FOR POSSIBLE ACTION)

Director Lewis said the Library District applied for the grant last year which was available to all public libraries. He explained the Summer Reading Program began in June and the grant funds became available in July. The grant permitted the Library District to work with vendors and programmers. The funds were used for supplies, prizes and performers. With the grant funds, in addition to the funds from the Friends of the Library, the Library District increased participation in the Summer Reading Club by 40% in 2014.

Trustee D'Silva questioned the number of libraries that applied for the grant. Director Lewis said the grant was offered statewide. He said the Library District may receive increased revenues for 2015 due to a program elimination and transfer of funds to the Summer Reading Program.

ACTION: APPROVED

MOTION: Trustee Rose

SECOND: Trustee Borgersen

AYES: Chairman Dockens, Vice Chairwoman Cherchio, Trustees Borgersen, D'Silva, Martin and Rose

NAYS: (None)

ABSTAIN: (None)

ABSENT: Trustee Powers

5. APPROVAL OF AN AGREEMENT WITH THE LAS VEGAS - CLARK COUNTY LIBRARY DISTRICT IN AN AMOUNT NOT TO EXCEED \$80,000, IN A FORM APPROVED BY THE CITY ATTORNEY'S OFFICE, FOR LIBRARY AUTOMATION AND COURIER SERVICES. (FOR POSSIBLE ACTION)

Director Lewis said the Library District had an annual agreement with Las Vegas-Clark County Library District which allowed access to the library catalog and materials; provided courier services four to five days per week; and included the Overdrive System (digital books) which would cost approximately \$20,000 if purchased separately. The system would be provided to the Library District at a cost of \$2,000 per year.

Director Lewis said in 2014 the contract was re-evaluated. Each time a staff member logged into the catalog there was a specific license used. The Library District could not exceed the license. Due to a decrease in staffing last year there were licenses that were not needed which resulted in a savings of \$11,000 from the previous year. In 2015, the Library District was instituting a new "check-out" system funded by the Friends of the Library. There would be five stations which would require separate licenses to run the library catalog. In 2014 the agreement was in the amount of \$66,283. He anticipated the cost for 2015 would be approximately \$71,000.

Trustee Martin questioned if there would be a loss of services if the cost exceeded \$80,000. Director Lewis did not expect the cost to be greater than \$80,000 but if the maximum was reached the budget would need to be reviewed or courier services may need to be reduced. Trustee Martin confirmed the agreement had not been prepared due to changes in staff at Las Vegas - Clark County Library District. He asked if the agreement would be brought back to the Library Board if the cost exceeded t \$80,000. Director Lewis said the agreement would be evaluated and brought back to the Library Board.

Chairman Dockens said the Friends of the Library may be able to assist with funding if the cost exceeded \$80,000.

ACTION: APPROVED

MOTION: Trustee Rose

SECOND: Trustee D'Silva

AYES: Chairman Dockens, Vice Chairwoman Cherchio, Trustees Borgersen, D'Silva, Martin and Rose

NAYS: (None)

ABSTAIN: (None)

ABSENT: Trustee Powers

6. UPDATE ON THE FRIENDS OF THE NORTH LAS VEGAS LIBRARY DISTRICT.

Director Lewis said there would be a meeting on June 2, 2015 at 5:00 p.m. at the Aliante Library. The meeting would be informal and included a discussion regarding the July membership meeting to plan events for the upcoming year. The membership meeting was tentatively scheduled for July 14, 2015.

Director Lewis said the computers from the NV Energy grant through the Friends of the Library had arrived at City Hall. The funds were deposited in the Friends of the Library account and a check would be needed. He explained it was a Virtual System which did not require each station to have a computer tower. There would be a monitor and the built-in system would be through a single server. The server would control all the station computers. The benefit was updated systems since all the computers were outdated. The Library District would also have the ability to teach classes by pre-loading programs and setting up a password through the Virtual System. Previously the program would need to be loaded on each individual computer.

Chairman Dockens questioned if there would be a plaque for NV Energy mounted on the wall of the library. Director Lewis said he was working on the plaque with NV Energy. There would be an opening celebration in July and Channel 8 News would be filming the new system.

Director Lewis would be meeting with Envisionware, the company selected for the self-check machines. The intent was to have the machines installed within three to four months. There would be two self-checkout machines at Aliante Library; two at Alexander Library; and one at the library located in City Hall. Along with the self-checkout machines, there would be new pads to decode the books before leaving the library. Security gates would be installed at each of the libraries.

STAFF REPORT

Director Lewis said the Summer Reading Club would begin in June. There would be two reading clubs; the traditional Summer Reading Club and an Adult Summer Reading Club. The theme for the Adult Reading Club was "Escape the Ordinary." The intent was to have individuals break out of their traditional reading genres. When the individual joined the club they would be asked to either read a book from a genre they did not usually read from or to read a book in a non-traditional format such as digital or audio books.

Director Lewis said he attended a meeting with a presentation from the Las Vegas-Clark County Library regarding the new catalog system that would be coming online in the next year. The current catalog system was more than ten years old. There were several options being reviewed. The presentation was on the Sierra system from Innovative, the company that provided the current Millennium system. The new program would be a "cloud-based" system which would free up the Staff, patrons and provide an increase in services. The system would allow a staff member to utilize a tablet to access the catalog, check out the patron and email them a receipt. The system would also provide the ability to access the catalog and services while at the park or an event where WiFi was available.

Director Lewis had applied for a change in structure of staffing with the Library District. He explained there was one Branch Manager who covered both the Aliante and Alexander Libraries. He submitted the request to the City's Position Review Board to use the savings from a vacant position to change one of the Public Services Librarians position to a Branch Manager which would streamline the process.

Chairman Dockens asked who was being considered for the position. Director Lewis explained the position would be recruited internally with the requirements to be a Public Services Librarian or meet the minimum requirements to apply for the position followed by the interview process and selection of a candidate. He said Pam Zehnder was the current Branch Manager who worked at both libraries. Chairman Dockens asked if Ms. Zehnder would remain at Aliante Library. Director Lewis said initially her schedule would remain the same but her responsibilities would be strictly with the Alexander Library. When she was at the Aliante Library she would be a regular Librarian.

BOARD ITEMS

There were no additional items.

PUBLIC FORUM

Jeff Alpert, 3828 Fuselier Drive, North Las Vegas, said the park Mr. Stone referred to was Desert Horizon Park and asked why the park was chosen. Mr. Stone said the name on the park was Nicholas Flores Park. Mr. Alpert said Nicholas Flores Park was located on Allen Lane near the PDQ restaurant. He said Desert Horizon Park would be a good location also for a rose garden. He explained the location would need to be coordinated with the Neighborhood and Leisure Services Director Cass Palmer.

ADJOURNMENT

ACTION: MEETING ADJOURNED AT 5:38 P.M.

MOTION: Vice Chairwoman Cherchio

SECOND: Chairman Borgersen

AYES: Chairman Dockens, Vice Chairwoman Cherchio, Trustees Borgersen, D'Silva,
Martin and Rose

NAYS: (None)

ABSTAIN: (None)

ABSENT: Trustee Powers

APPROVED: July 28, 2015

/s/ Julie Rose

Julie Rose, Chairman

ATTEST:

/s/ Barbara A. Andolina

Barbara A. Andolina, City Clerk