

**NORTH LAS VEGAS LIBRARY DISTRICT  
BOARD OF TRUSTEES  
MEETING MINUTES**

November 27, 2012

Website - <http://www.cityofnorthlasvegas.com>

**CALL TO ORDER**

5:05 P.M., Council Chambers, 2250 Las Vegas Boulevard North, North Las Vegas,  
Nevada

**ROLL CALL**

**PRESENT**

Chairman Cathy Lynch  
Trustee Vernie Borgersen  
Trustee Delbert Leavitt  
Trustee Julie Rose  
Trustee Willie Stewart

**EXCUSED**

Vice Chairwoman Nona Whipple  
Trustee Rita Langford

**WELCOME**

Chairwoman Cathy Lynch

**VERIFICATION**

Karen L. Storms, CMC  
City Clerk

**PUBLIC FORUM**

There was no public participation.

**AGENDA**

**1. APPROVAL OF THE NORTH LAS VEGAS LIBRARY DISTRICT BOARD OF TRUSTEES REGULAR MEETING AGENDA OF NOVEMBER 27, 2012. (FOR POSSIBLE ACTION)**

ACTION: APPROVED

MOTION: Chairwoman Lynch

SECOND: Trustee Rose

AYES: Chairwoman Lynch, Trustees Borgersen, Leavitt, Rose and Stewart

NAYS: (None)

ABSTAIN: (None)

ABSENT: Vice Chairwoman Whipple and Trustee Langford

**BUSINESS**

**2. APPROVAL OF THE NORTH LAS VEGAS LIBRARY DISTRICT BOARD OF TRUSTEES REGULAR MEETING MINUTES OF JANUARY 24, 2012. (FOR POSSIBLE ACTION)**

ACTION: APPROVED

MOTION: Chairwoman Lynch

SECOND: Trustee Borgersen

AYES: Chairwoman Lynch, Trustees Borgersen, Leavitt, Rose and Stewart

NAYS: (None)

ABSTAIN: (None)

ABSENT: Vice Chairwoman Whipple and Trustee Langford

**3. APPROVAL OF THE NORTH LAS VEGAS LIBRARY DISTRICT BOARD OF TRUSTEES SPECIAL MEETING MINUTES OF MAY 8, 2012. (FOR POSSIBLE ACTION)**

ACTION: APPROVED

MOTION: Chairwoman Lynch

SECOND: Trustee Stewart

AYES: Chairwoman Lynch, Trustees Borgersen, Leavitt, Rose and Stewart

NAYS: (None)

ABSTAIN: (None)

ABSENT: Vice Chairwoman Whipple and Trustee Langford

**4. APPROVAL OF THE NORTH LAS VEGAS LIBRARY DISTRICT BOARD OF TRUSTEES REGULAR MEETING MINUTES OF MAY 22, 2012. (FOR POSSIBLE ACTION)**

ACTION: APPROVED AS AMENDED

MOTION: Chairwoman Lynch

SECOND: Trustee Borgersen

AYES: Chairwoman Lynch, Trustees Borgersen, Leavitt, Rose and Stewart

NAYS: (None)

ABSTAIN: (None)

ABSENT: Vice Chairwoman Whipple and Trustee Langford

**5. APPROVAL TO SET REGULAR MEETING DATES, TIMES AND PLACES FOR THE BOARD MEETINGS FOR 2012-2013. (FOR POSSIBLE ACTION)**

Library Director Kathy Pennell said if the Board of Trustees approved the calendar the meeting dates for the remainder of the 2012/2013 fiscal year would be:

January 22, 2013

March 26, 2013

May 28, 2013

July 23, 2013

Director Pennell confirmed that the current meeting time of 5:00 p.m. would remain the same.

ACTION: APPROVED

MOTION: Chairwoman Lynch

SECOND: Trustee Borgersen

AYES: Chairwoman Lynch, Trustees Borgersen, Leavitt, Rose and Stewart

NAYS: (None)

ABSTAIN: (None)

ABSENT: Vice Chairwoman Whipple and Trustee Langford

**6. ELECTION OF CHAIRMAN AND VICE-CHAIRMAN OF THE BOARD OF TRUSTEES FOR 2012-2013 PER BYLAWS ARTICLE VI.3. (FOR POSSIBLE ACTION)**

ACTION: RITA LANGFORD ELECTED AS CHAIRWOMAN

MOTION: Trustee Borgersen

SECOND: Chairwoman Lynch

AYES: Chairwoman Lynch, Trustees Borgersen, Leavitt, Rose and Stewart

NAYS: (None)

ABSTAIN: (None)

ABSENT: Vice Chairwoman Whipple and Trustee Langford

ACTION: DELBERT LEAVITT ELECTED AS VICE CHAIRMAN

MOTION: Chairwoman Lynch

SECOND: Trustee Rose

AYES: Chairwoman Lynch, Trustees Borgersen, Leavitt, Rose and Stewart

NAYS: (None)

ABSTAIN: (None)

ABSENT: Vice Chairwoman Whipple and Trustee Langford

**7. APPROVAL TO SUBMIT A GRANT APPLICATION FOR 2013 STATE PUBLIC LIBRARY COLLECTION DEVELOPMENT FUNDS IN THE AMOUNT OF \$4,600 FOR THE PURCHASE OF BOOKS, LIBRARY MATERIALS AND COMPUTER DATABASES. (FOR POSSIBLE ACTION)**

Director Pennell said the grant application had been submitted for several years. Grant funds received in the past were as high as \$80,000 and at the current time was \$4,600. The decrease was due to the smaller amount the State had available and the amount of money spent by the North Las Vegas Library District on the library collection. When the new libraries were opened the expenditures for materials were much higher. The funds would be used to augment the collection of non-fiction DVDs, documentaries and educational items.

ACTION: APPROVED

MOTION: Chairwoman Lynch

SECOND: Trustee Borgersen

AYES: Chairwoman Lynch, Trustees Borgersen, Leavitt, Rose and Stewart

NAYS: (None)

ABSTAIN: (None)

ABSENT: Vice Chairwoman Whipple and Trustee Langford

**STAFF REPORT**

Director Pennell said there were approximately 4,200 participants in the Summer Reading Program which was a minimal decrease from the prior year. She said the Friends of the Library funded a magician program at all three libraries and the nine grand prizes. A donation was received from the Emblem Club. Museum passes were received from the Lied Discovery Museum and Natural History Museum. Swim passes were received from the City for the Silver Mesa Recreation facility. Coupons for kids meals were received from Joe's Crab Shack and Ronald McDonald participated in programs at the libraries for no fee.

Director Pennell explained that Santa Claus would be visiting the Alexander Library on Wednesday, December 19, 2012 at 6:30 p.m. Chairwoman Lynch confirmed that flyers would be distributed regarding Santa's visit.

Director Pennell said that two Library Board Trustees attended the Nevada Library Association conference in early October; Trustee Julie Rose and Trustee Rita Langford. Trustee Rose explained the discussion at the conference dealt with how libraries needed to move ahead in the future regarding internet usage, e-books and marketing. Director Pennell explained there was an entire afternoon on programs for Library Boards of Trustees and Library Directors. The main point brought out was library advocacy.

### **BOARD ITEMS**

Trustee Vernie Borgersen explained the signage at Aliante Library was backwards. The bricks were facing the sidewalk and the sign was facing in. Director Pennell said the letters on the sign had been stolen and were replaced several times. The letters were eventually taken off due to the expense to replace them and she was unaware the sign was still there.

### **PUBLIC FORUM**

**Bob Borgersen, 7617 Island Rail Drive, North Las Vegas**, questioned the status of the Friends of the Library. Director Pennell said there was no new developments with the Friend of the Library. Meetings were held but there was no interest in participating at the book sales or similar events. She explained a book sale took time and effort for minimal revenue. There was a lack of support and with decreased staffing the event was difficult.

Trustee Julie Rose confirmed that the Friends of the Library was similar to a booster club and engaged in fund raising.

Trustee Willie Stewart questioned the length of time for the decreased hours and days at the libraries. Director Pennell said an increase in operating hours would not occur at the current time and she explained additional reductions may be needed. She said the citizens and Library Board of Trustees were needed as advocates for the library who can bring issues before the City Council during budget decisions. Director Pennell explained that volunteers could only participate in certain tasks and could not work in the libraries due to union contracts. She explained there were numerous volunteers for the Aliante library but a lack of volunteers for the other libraries. Anyone wishing to volunteer should call the Library so that tasks could be set aside.

Trustee Rose questioned whether there were policies regarding fund raising for the library. She asked if the money raised would go directly to the library. Director Pennell explained the Friends of the Library were a 501(c)(3) organization. The money would go into the fund and Director Pennell would let the Friends of the Library know what items were needed. The Friends of the Library could apply for grants. Chairwoman Lynch asked if there was a limit on the amount of money a company could donate. Director Pennell was not aware of an limitations but would research the information.

**ADJOURNMENT**

**ACTION:** THE MEETING ADJOURNED AT 5:10 P.M.

**MOTION:** Chairwoman Lynch

**SECOND:** Trustee Borgersen

**AYES:** Chairwoman Lynch, Trustees Borgersen, Leavitt, Rose and Stewart

**NAYS:** (None)

**ABSTAIN:** (None)

**ABSENT:** Vice Chairwoman Whipple and Trustee Langford

**APPROVED: March 26, 2013**

/s/ Rita Langford  
Rita Langford, Chairwoman

**ATTEST:**

/s/ Karen L. Storms  
Karen L. Storms, CMC, City Clerk