

**NORTH LAS VEGAS LIBRARY DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING MINUTES**

January 23, 2007

CALL TO ORDER

5:08 P.M., North Las Vegas Library District Community Room
2300 Civic Center Drive, North Las Vegas, Nevada

PRESENT

Chairwoman Shari Buck
Trustee Stephanie Smith
Trustee Vernie Borgersen
Trustee Rita Langford
Trustee Nona Whipple

EXCUSED

Trustee Monica Beasley
Trustee Felizia Hernandez

STAFF PRESENT

Chief Administrative Officer/City Manager Gregory Rose
Assistant Library Director Kathy Pennell
Deputy City Attorney Noel Eidsmore
City Clerk Karen Storms
Chief Deputy City Clerk Anita Sheldon

EXCUSED

Assistant City Manager Sam Chambers
Library Director Anita Laruy
Finance Director Phil Stoeckinger

WELCOME

Chairwoman Shari Buck

VERIFICATION

Karen Storms,
City Clerk

1. APPROVAL OF THE NORTH LAS VEGAS LIBRARY DISTRICT BOARD OF TRUSTEES REGULAR MEETING AGENDA OF JANUARY 23, 2007.

ACTION: APPROVED

MOTION: Trustee Smith

SECOND: Trustee Langford

AYES: Chairwoman Buck, Trustees Smith, Borgersen, Langford and Whipple

NAYS: None

ABSTAIN: None

2. APPROVAL OF NORTH LAS VEGAS LIBRARY DISTRICT BOARD OF TRUSTEES REGULAR MEETING MINUTES OF NOVEMBER 28, 2006.

ACTION: APPROVED

MOTION: Trustee Smith

SECOND: Trustee Langford

AYES: Chairwoman Buck, Trustees Smith, Borgersen, Langford and Whipple

NAYS: None

ABSTAIN: None

3. UPDATE ON SURVEY CONCERNING LIBRARY DISTRICT SERVICES.

Assistant to the City Manager Michelle Bailey-Hedgepeth presented the survey results from the City's fall newsletter regarding the services the Library District offered. She stated about 75 surveys had been received in the mail; however, the survey would also be available online in a few days. She stated 100% of the participants lived in the City of North Las Vegas and were evenly spread across the City.

Assistant to the City Manager Bailey-Hedgepeth stated the survey indicated 71% of the participants used North Las Vegas libraries. The Aliante Branch was used by 55% of the participants; the Main Branch (Civic Center) was used by 43% of the participants; and 2% of the participants had not indicated an answer.

Assistant to the City Manager Bailey-Hedgepeth stated the reasons best described by 29% of the participants for not using the library included: 8% lack of time; 3% lack of interest; 13% hours and days of operations; 37% locations; and 18% unaware of services. She stated 21% of the participants indicated other reasons for not using the library included they did not drive; the Las Vegas Clark County library system was better and/or used; and lack of a library card.

Assistant to the City Manager Bailey-Hedgepeth stated the reasons the participants gave for going to the library included computer use 8%; check out books 20%; check out DVD videos 13%; check out music CDs 6%; attend programs 5%; apply for a job 1%; meet friends 3%; read newspaper 3%; read magazines 9%; read books 7%; read with children 6%; study 5%; research 10%; job search 2%; and material to repair vehicle 2%.

Assistant to the City Manager Bailey-Hedgepeth stated the participants indicated the personally beneficial services the library could provide included computer training 27%; English classes 9%; Spanish classes 19%; materials in Spanish 8%; more adult programs 7%; more children's programs 7%; and more computers 14%. She stated 9% of the participants indicated other personally beneficial services included senior activities; book clubs; genealogy research; photography classes; self-improvement classes; and more audio books.

Assistant to the City Manager Bailey-Hedgepeth stated the participants indicated the best times for attending a program at the library included mornings 18%; afternoons 18%; evenings 23%; weekdays 17%; and Saturdays 24%.

Assistant to the City Manager Bailey-Hedgepeth stated the participants indicated how often they visited the library included daily 1%; a few days per week 11%; weekly 41%; and monthly 47%.

Assistant to the City Manager Bailey-Hedgepeth stated the participants indicated they would like to see more of the following: bestseller books 12%; reference books 7%; business books 3%; history books 6%; DVD videos 12%; western books 1%; mystery books 6%; health books 7%; art books 2%; religious books 2%; CD videos 7%; romance books 3%; science fiction books 2%; pet books 2%; music books 4%; children's books 5%; fiction books 7%; travel books 5%; psychology books 3%; sports books 3%; and young adult books 2%.

Assistant to the City Manager Bailey-Hedgepeth stated the participants lived in the following zip codes: 89030 13%; 89031 28%; 89032 27%; 89081 9%; 89084 22%; and 89085 1%.

Assistant to the City Manager Bailey-Hedgepeth stated the next step would be to collect more survey results from the web and by mail.

4. UPDATE ON THE ALEXANDER LIBRARY.

Robert Garlow, Senior Engineer, Public Works Department, Engineering and Design, presented an update on the Alexander Library. He stated Western Technologies Incorporated had completed a geotechnical report which would be provided to the consultants and sub-consultants; City Survey had arranged for a survey flight and would

provide updated information to the consultants and sub-consultants; and Tami Smithurst, Community Services Analyst, had started an environmental assessment in order to utilize the HUD grant.

Mr. Garlow further stated the agreement with Lucchesi Galati Architects had been signed, and the package prepared and delivered to the City Attorney for review. He anticipated the agreement would be ready for presentation to Council on February 21, 2007, and if approved by Council, the design would begin in March 2007. He stated construction would begin in March 2008, and completion would be anticipated in March 2009.

Mr. Garlow advised \$500,000 had been budgeted for architectural fees for the library portion of the project and \$110,000 had been budgeted for the accompanying park project. The total fees negotiated with Lucchesi Galati Architects for the agreement was \$590,000 for basic services and \$10,000 for supplemental services for a total of \$600,000.

Mr. Garlow stated although the particular facility had been designed and built twice before, there were several reasons the costs were higher for the Alexander Library. He stated the first reason for the higher cost was major changes to codes would require review of the drawings and specifications to ensure the new codes had been met and a determination of which codes would need to be changed.

Mr. Garlow stated the second reason for the higher cost was the site was completely new and required the review of both the civil and structural sub-consultants to ensure the requirements for the design of the facility, the pavements, and the soil had been met.

Mr. Garlow stated the third reason for the higher cost was the utilities at the Aliante Library had already been stubbed onto the site; however, at the Alexander Library the utilities were on the street.

Mr. Garlow stated the fourth reason for the higher cost was the electrical lines for the Alexander Library site would need to be put underground.

Mr. Garlow stated the final reason for the higher cost was the Alexander Library project consisted of a park project as well, which would increase the construction costs to an estimated \$600,000.

Chairwoman Buck asked Mr. Garlow what the total combined cost of the project would be and he replied about \$13.3 million. Councilwoman Buck then asked what the total cost for the Aliante Library had been and he replied just over \$6 million. Mr. Garlow further replied the Aliante Library site was just over two acres; however, the Alexander Library site was 4.37 acres, which added to the increased cost.

Chairwoman Buck asked Chief Administrative Officer Rose if park district funds could be used for a portion of the project and he replied it could.

Chief Administrative Officer Rose recommended an update on the Alexander Library be a standing item on the agenda for each meeting of the Library Board.

Trustee Borgersen asked Chairwoman Buck if the County would partner with the City to build a senior center on the site, and she replied the County had not agreed to a partnership.

5. ELECTION OF CHAIRMAN AND VICE-CHAIRMAN OF THE BOARD OF TRUSTEES FOR 2006-2007 PER BYLAWS ARTICLE VI.3.

Chairwoman Buck stated the positions of Chair and Vice Chair were normally elected at the annual meeting in July for terms of one year; however, the elections had not been held in July due to changes in the process with the Board at that time. Chairwoman Buck stated the election could be held at today's meeting if any of the Board members wished to serve; however, the election could be held in July if the Board members felt they would be more experienced at that time.

ACTION: VERNIE BORGERSEN ELECTED CHAIRWOMAN; AND NONA WHIPPLE ELECTED VICE CHAIRWOMAN

MOTION: Trustee Smith

SECOND: Chairwoman Buck

AYES: Chairwoman Buck, Trustees Smith, Borgersen, Langford and Whipple

NAYS: None

ABSTAIN: None

STAFF REPORT

Chief Administrative Officer Rose stated the North Las Vegas Library District had not received a portion of the consolidated tax; however, a bill had been submitted to the State Legislature in an attempt to correct the situation. He stated a presentation would be prepared for the next legislative session.

Trustee Langford stated the signs on the door and the marquee of the library on Craig Road had not been removed. Chief Administrative Officer Rose stated he would have it taken care of.

PUBLIC FORUM

There was no public participation.

ADJOURNMENT

ACTION: THE MEETING ADJOURNED AT 5:32 p.m.

MOTION: Chairwoman Buck

SECOND: Trustee Smith

AYES: Chairwoman Buck, Trustees Smith, Borgersen, Langford and Whipple

NAYS: None

ABSTAIN: None

APPROVED: March 27, 2007

Chairwoman Vernie Borgersen