

**NORTH LAS VEGAS LIBRARY DISTRICT  
BOARD OF TRUSTEES  
ANNUAL AND REGULAR MEETING MINUTES**

Tuesday, July 26, 2005

**CALL TO ORDER**

5:00 P.M., North Las Vegas Library District Community Room  
2300 Civic Center Drive, North Las Vegas, Nevada

**PRESENT**

Chair Stephanie Smith  
Vice-Chair Felizia Hernandez  
Trustee Shari Buck  
Trustee Michael Montandon  
Trustee Sheila Rex  
Trustee William Robinson

**EXCUSED**

Trustee Robert Eliason

**STAFF PRESENT**

Library Director Anita Laruy  
City Attorney Sean McGowan  
City Finance Director Phil Stoeckinger  
Engineering Project Manager Bob Garlow  
Assistant Library Director Kathy Pennell

**WELCOME**

Chair Stephanie Smith

**VERIFICATION**

Kathy Pennell,  
Assistant Library Director

**1. Approval of the agenda for the North Las Vegas Library District Board of Trustees Annual and Regular Meeting of July 26, 2005.**

ACTION: APPROVED WITH ITEM 7 TO BE HEARD FOLLOWING ITEM 2.

MOTION: Chair Smith

SECOND: Trustee Montandon

AYES: Chair Smith, Vice Chair Hernandez, Trustees Buck, Montandon, Rex,  
Robinson  
NAYS: None

**2. Approval of the May 24, 2005 North Las Vegas Library District Board of Trustees Meeting Minutes.**

ACTION: APPROVED

MOTION: Trustee Robinson  
SECOND: Trustee Montandon  
AYES: Chair Smith, Vice Chair Hernandez, Trustees Buck, Montandon, Rex,  
Robinson  
NAYS: None

**7. Discussion and action regarding a recommendation to the City Council for the reappointment of Felizia Hernandez and an additional appointment to fill the vacancy on the Board of Trustees.**

ACTION: RECOMMEND TO THE CITY COUNCIL THE REAPPOINTMENT OF  
FELIZIA HERNANDEZ AND THE APPOINTMENT OF VERNIE  
BORGENSEN

MOTION: Chair Smith  
SECOND: Trustee Robinson  
AYES: Chair Smith, Vice Chair Hernandez, Trustees Buck, Montandon, Rex,  
Robinson  
NAYS: None

**3. Election of officers for 2005/2006 (per Bylaws, Article V1.3).**

ACTION: TRUSTEE BUCK ELECTED AS CHAIR

MOTION: Chair Smith  
SECOND: Trustee Robinson  
AYES: Chair Smith, Vice Chair Hernandez, Trustees Buck, Montandon, Rex,  
NAYS: None

ACTION: TRUSTEE ROBINSON ELECTED AS VICE-CHAIR

MOTION: Chair Buck  
SECOND: Trustee Smith  
AYES: Chair Buck, Vice Chair Robinson, Trustees Hernandez, Montandon, Rex,  
Robinson, Smith  
NAYS: None

**4. Set regular meeting times, dates and places for 2005/2006 (per Bylaws, Article VI.1).**

ACTION: MEETINGS TO BE HELD AT 5:00 P.M. THE FOURTH TUESDAY OF SEPTEMBER, NOVEMBER, JANUARY, MARCH, MAY, AND JULY IN THE LIBRARY COMMUNITY ROOM

MOTION: Trustee Smith

SECOND: Vice Chair Robinson

AYES: Chair Buck, Vice Chair Robinson, Trustees Hernandez, Montandon, Rex, Smith

NAYS: None

**5. Acceptance of a \$95,000 LSTA grant to be used for the opening day collection for the Aliante Library (\$50,000) and a computer registration and print management system (\$45,000).**

ACTION: ACCEPTED

MOTION: Trustee Montandon

SECOND: Vice Chair Robinson

AYES: Chair Buck, Vice Chair Robinson, Trustees Hernandez, Montandon, Rex, Smith

NAYS: None

**6. Acceptance of a \$4,900 LSTA grant for children's programming.**

ACTION: ACCEPTED

MOTION: Vice Chair Robinson

SECOND: Trustee Montandon

AYES: Chair Buck, Vice Chair Robinson, Trustees Hernandez, Montandon, Rex, Smith

NAYS: None

Director Laruy stated that most of the programs held at our libraries are provided by people who donate their time. This grant will allow us to experiment with more varied programs.

**8. Approval of the annual agreement with the Las Vegas-Clark County Library District for the provision of automation services in the amount of \$2,050.**

ACTION: APPROVED

MOTION: Vice Chair Robinson

SECOND: Trustee Montandon

AYES: Chair Buck, Vice Chair Robinson, Trustees Hernandez, Montandon, Rex, Smith

NAYS: None

**9. Approval of the Agreement with PBS&J in the amount of \$10,317.83 to do an Environment Review of the Aliante Library project to fulfill a requirement from HUD for the release of \$248,000.**

ACTION: APPROVED

MOTION: Vice Chair Robinson

SECOND: Trustee Montandon

AYES: Chair Buck, Vice Chair Robinson, Trustees Hernandez, Montandon, Rex, Robinson, Smith

NAYS: None

Director Laruy stated that an environmental review was required to receive the funds. She was asked if the environmental study conducted for the Aliante community would suffice. She responded that she had asked the question of HUD and was told that they would require a separate study.

**10. Update on the construction of the Aliante Library.**

Bob Garlow, project manager, reported that we are at day 92 of 270. The stem walls for the exterior walls are in as well as the underground electrical, water and sewer. The rebar for the slab is also in place. On Thursday night, July 28, at 11:00 p.m. the slab will be poured.

He went on to say that the building will not be completed by the original January 20, 2006 date. The block has been a holdup, but is scheduled to be delivered August 1.

Of the \$250,000 budgeted for construction conflicts, only \$7,351 have been expended.

**11. Discussion and direction to staff regarding the funding for furniture, fixtures and equipment for the Aliante Library.**

Director Laruy reminded the Board that we had bonded for \$5 million, which was projected to cover the building costs, as well as furniture, fixtures, equipment and

books. The bids for the library construction came in at over \$4.9 million. She stated further that she estimates that it would cost approximately \$1 million to adequately furnish and equip the Aliante Library.

Director Laruy asked the City's Finance Director, Phil Stoeckinger, to address the issue of funding. Mr. Stoeckinger said that the Library District currently has an ending fund balance of close to \$1 million.

Director Laruy asked the Board if they were comfortable with using the ending fund balance to fund the FF&Es which would not leave much of a cushion. Mr. Stoeckinger said that he would never recommend going lower than a 5% ending fund balance. Trustee Montandon stated that it would be unfathomable to open a library that was any less than finished.

## **12. District Library Director's report**

Director Laruy reported that the Library District had received a check from KB Home in the amount of \$14,260 for the Aliante Library. The City Council will officially accept the check at its August 17 meeting. The Director stated that she had sent a letter thanking them for the donation and inviting them to the City Council meeting.

The Summer Reading Program was a great success. We had 891 participants, 411 at the Main Branch and 480 at the Northwest Branch. This year, for the first time, we had a group of teenagers at both branches.

The video cameras and panic buttons have been installed. Director Laruy reported that she had investigated hiring a security guard, but it was too costly and there have been no further incidents.

Mac King, a magician at Harrah's, performed a special magic program at the Main Branch. He did it free of charge and 90 persons attended.

Director Laruy informed the Board that the new automation system, Polaris, is up and running.

Director Laruy distributed copies of a letter from Clark County Commissioner Tom Collins offering to build a park or a senior center next to a library at the Alexander site. She stated that the letter had been received after the agenda for this meeting was posted.

## **PUBLIC FORUM**

No participation.

## **ADJOURNMENT**

The meeting was adjourned at 5:48 p.m.