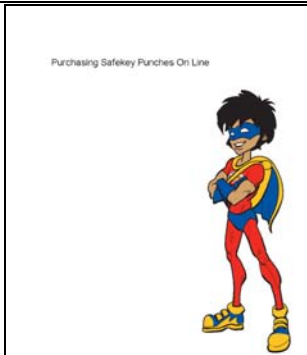


How to purchase CNVL Safekey punches on line

You will need your Login ID and Account Pin. You can get that information from any CNLV Parks & Recreation Center the Safekey office or your Safekey person at your child's school.



Purchase Safekey AM & PM punches on line!!!



Select **Register for a Parks and Recreation Activity**



Select **Click here to access the Parks & Recreation Online web site**



Select the **Login link**



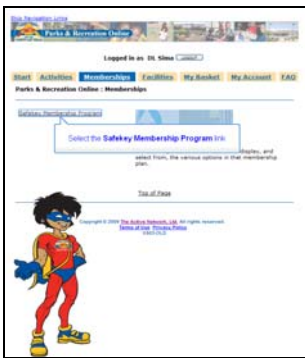
Enter your Login ID
You can get your Login ID from any CNLV Parks and Recreation Center or from your Safekey site.



Enter your Account PIN
You can get your Account Pin from any CNLV Parks & Recreation Center or from your Safekey site



Select the **Memberships tab**



Select **Safekey Membership Program**



Select the **Safekey Complex link**

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Choose the appropriate **Safekey punch type** for your child



Click the **ADD** button



From the **Client/Team** drop down choose your child



This message will appear every time an online membership is chosen. **Click OK**



To purchase more than one day select the **Details** button



Use the drop down to choose the number of punches (days)



Need to purchase the same punch for any other child in your family?? Click the **Save and Go to My Basket** button



Click the **ADD CLIENT** button



Remember this screen? Use the drop down to choose another child.

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Select the **Details** button, only if you want to purchase more than 1 day



Is all this starting to look familiare?



Click the **Save and Go to My Basket** button. Want to add AM Punches for your children?



Click the **Continue Shopping** button



Select the **Memberships** tab



This time we are going to select the **SafeKey AM** link



This is all pretty easy now!



Don't forget if you want to buy more than one punch click on the **Details** button.



Click the **Save and Go to My Basket** button
Ready to Pay?

How to purchase CNVL Safekey punches on line

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Click the **Go to Checkout** button



Now for the fun part. Choose your credit card type from the drop down list



Input all the nessicary information



When you are ready click on the **Complete Transaction** button



Once your credit card is validated your receipt will show on the screen and your account will credited to show the Safekey punches purchased for the children you choose.

The City of North Las Vegas web address is:

www.cityofnorthlasvegas.com

On the top of the page click on **Online Services**. From the drop down choose **Register for Parks and Recreation Activity**

Or you can use the address in the footer of this document.

Safekey Office: 633-1608

Neighborhood Recreation Center: 633-1600

Silver Mesa Recreation Center: 633-2550