EMPLOYMENT OPPORTUNITY
City of North Las Vegas
2290 McDaniel St, Suite 1B
North Las Vegas, Nevada 89030-6307
Monday - Thursday 8:00 a.m. - 6:00 p.m.
(Building Access until 5:00 p.m.)
(702) 633-1500
24 Hour Job Line - (702) 633-1514
www.cityofnorthlasvegas.com

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

We hire only those individuals authorized to work in the U.S. Testing arrangements to accommodate disabilities must be made by contacting the Human Resources Department in advance providing verifiable documentation of need. Employment is contingent upon passing a medical examination conducted by an agency selected by the City and a thorough background investigation.

The City adheres to the current Rehire and Employment of Relatives policy.

VOICE USERS CALL - 1-800-326-NVNV
TDD USERS CALL - 1-800-326-NVNV

POLICE OFFICER
CORRECTIONS OFFICER

SALARY RANGE: $48,614 - $71,583

ACCEPTING THE FIRST 300 QUALIFIED INQUIRY FORMS FOR EACH POSITION

If your name is on the City’s current eligible list established September, 2005 for Police Officer and/or Corrections Officer, you are not eligible to reapply for one year from date of eligibility.

MINIMUM REQUIREMENTS
Must be a U.S. Citizen. High school diploma or G.E.D. Certificate. Minimum age of 21 at time of submitting inquiry form to Human Resources. Character above reproach pursuant to NRS 289.555 and NAC289.110. No person will be eligible for employment as a Police Officer /Corrections Officer who has been convicted of any crime for which the applicant is required to register under NRS 207.090 /152 and/or misdemeanor crime of domestic violence including use/attempted use of physical force. Must possess a valid state driver's license and maintain satisfactory motor vehicle record with the ability to obtain appropriate Nevada state driver's license by time of hire. Must meet medical standards established by the City for this position at time of hire and for duration of employment and any contingencies which may apply. (Class Specifications available in the Human Resources Department for specific requirements.) According to the current Civil Service Ordinance, “...an individual who is disqualified during the background process which includes the psychological profile exam may NOT reapply for one year from the date applicant failed the background procedure.” An individual who applied for the position of Police Officer or Corrections Officer during the September 2005 process and failed the written exam, physical fitness exam or oral board exam may reapply for Police Officer or Corrections Officer during this testing cycle.

WRITTEN EXAMINATION
Weighted 50% and will be held by appointment only on
MONDAY, DECEMBER 5, 2005
CASHMAN CENTER
850 LAS VEGAS BLVD. NORTH

You should plan to arrive at least 30 minutes before your appointment time to allow for parking and sufficient time for all applicants to be checked in. A parking fee may be charged by Cashman Center. At check-in, applicant must show valid and current state driver’s license for the written exam and appointment form. Applicants who arrive late will NOT be permitted to enter the testing area. NO EXCEPTIONS & NO RESCHEDULING. Please allow 3 to 4 hours for the testing process. (All applicants should allow sufficient time for unavoidable delays, scoring and scheduling when planning their personal itinerary.) Applicants who score 70% or higher will be scheduled to proceed to the Physical Fitness Examination.
PHYSICAL FITNESS EXAMINATION
Pass/Fail exam and will be held by appointment only on
TUESDAY, DECEMBER 6, 2005
CHEYENNE SPORTS COMPLEX
3500 E. CHEYENNE (TRACK FIELD)
You should plan to arrive at least 15 minutes before your appointment time to allow for parking and sufficient time for check in. The physical fitness exam is a Pass/Fail exam and will measure physical fitness/endurance necessary for successful performance as a Police Officer / Corrections Officer. At check-in, applicant must show valid and current state driver's license for the physical agility exam and appointment form. Applicants who pass the Physical Fitness Exam will be scheduled for the Oral Board examination. ALL PHASES OF TESTING WILL REQUIRE PUNCTUAL CHECK-IN WITH A VALID AND CURRENT DRIVER'S LICENSE AND APPOINTMENT FORM. NO EXCEPTIONS AND NO RESCHEDULING. APPLICANTS WHO ARRIVE LATE WILL NOT BE PERMITTED TO ENTER ANY TESTING AREA.

ORAL BOARD EXAMINATION
Weighted 50% and will be held by appointment only on
WEDNESDAY, DECEMBER 7, 2005
CASHMAN CENTER
850 LAS VEGAS BLVD. NORTH
You should plan to arrive at least 15 minutes before your appointment time to allow for parking and enough time for check in. A parking fee may be charged by Cashman Center. At check-in, applicant must show valid and current state driver's license and appointment form. Applicants who arrive late will NOT be permitted to enter the testing area. NO EXCEPTIONS & NO RESCHEDULING. The time limit for the Oral Board is approximately 20-30 minutes. However, all applicants should allow sufficient time for unavoidable delays, scoring and scheduling when planning their personal itinerary. Applicants who achieve an average combined score of 70% or higher based on the written exam and oral board exam scores may be required to participate in a Background Interview with the Special Investigations Unit of the North Las Vegas Police Department. Applicants are advised to be prepared to spend an additional 30-45 minutes for this process.

FINAL SELECTION PROCESS
The open competitive eligible list established from this quarterly recruitment process (December, 2005) will remain in effect one year from date the list is approved. For the positions of Police Officer and Corrections Officer, the open competitive lists will be continuous. Each time an examination is given, the names of candidates passing the examination shall be added to the existing open competitive list, ranked by the candidate's score on the examination taken. The eligibility period of a continuous open competitive list shall not exceed twelve (12) months. A candidate's name shall be removed from a continuous list at the end of the eligibility period. The final selection process will include:

- Thorough background investigation conducted by the NLV Police Department which may also include a departmental interview, polygraph and/or voice stress analyzer test and any other appropriate measures deemed necessary.
- A preemployment medical examination and a psychological profile evaluation with an agency selected by the City.
- Physical Fitness Entrance requirement for Nevada POST.
- Prior employment/education verifications.

This announcement is designed to provide the applicant with a brief summary of the recruitment process and is not meant to be all inclusive of all job duties and requirements. For more detailed information, please refer to the informational booklet provided.

APPLICATION INQUIRY FORM DISTRIBUTION OPENS: 8:00 A.M., Monday, October 24, 2005. APPLICANTS MAY APPLY FOR ONE OR BOTH POSITIONS.
FILING CLOSES: 5:00 P.M., Thursday, November 17, 2005 or when the first 300 qualified inquiry forms have been accepted for EACH position.

To apply for this exciting and challenging career opportunity, you may submit an inquiry form in person, by mail or on-line at www.cityofnorthlasvegas.com. Mailing address: City of North Las Vegas Human Resources Department, 2290 McDaniel Street, Suite 1-B, North Las Vegas, NV 89030; Telephone (702) 633-1500. Fax materials or postmarks NOT accepted. Applicants are encouraged to download the Police Officer/Corrections Officer Informational Booklet or obtain a copy directly from the Human Resources Department.

The City of North Las Vegas Human Resources Department is NOT responsible for lost, damaged or late inquiry forms or any other situation beyond our control which may arise and cause a delay in processing the inquiry form.

City employees who meet the minimum requirements may apply for this position by submitting a completed Request to Compete form and Personal Resume and are personally responsible for submitting a completed inquiry form to the Human Resources Department prior to the closing date. Evaluation of meeting minimum requirements will be made solely on information provided therein. Human Resources will not contact any candidate for clarification of qualifications. Additional information will not be accepted after the closing date.

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