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June 11, 2007

**CITY OF NORTH LAS VEGAS
INVITATION TO BID NO. B-1286
CRAIG RANCH PUMPS AND SWITCH GEAR**

Bids will be received in the Office of the City Clerk, 2200 Civic Center Drive, North Las Vegas, Nevada, 89030 **until 2:00 p.m. on July 10, 2007**, and will be publicly opened and read shortly thereafter in the Office of the Purchasing Manager at the previous address in City Hall.

A **MANDATORY** pre-bid conference will be held on **Wednesday, June 27, 2007 at 2:00 p.m.** in the **Craig Ranch Clubhouse, located at 628 W. Craig Road, North Las Vegas, NV 89032** to discuss and clarify the project. All interested parties **MUST** attend.

Bid documents can be picked up in the Purchasing & Risk Management Office, Monday through Thursday, 8:00 a.m. - 4:00 p.m. at the address above. Bids may also be accessed at www.rfpdepot.com, www.demandstar.com or under the Purchasing/Risk Management Web page www.cityofnorthlasvegas.com.

The City reserves the right to reject any and all bids, waive any informality or technicality or to otherwise accept bids deemed in the best interest of the City.

Renee' Swanson
Buyer

Published Review Journal
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INSTRUCTIONS TO BIDDERS

1. PROJECT SPECIFICATIONS:

The Bidder/Contractor shall not take advantage of any apparent error or omission in the Plans or Specifications. In the event the Contractor discovers such an error or omission, he shall immediately notify the Purchasing Manager. The Purchasing Manager will then make such corrections and interpretations as may be deemed necessary for fulfilling the intent of the Specifications and Plans.

2. EXPLANATION TO BIDDERS:

Any explanations desired by Bidders regarding the meaning or interpretation of specifications must be requested in writing and with sufficient time allowed for a reply to reach them before submission of their bids. Oral explanations given before the award of the contract will not be binding. Any written interpretation made will be furnished to all BIDDERS and its receipt by the BIDDER will be acknowledged.

Interpretation of the meaning of the plans, specifications or other pre-bid documents will not be binding if presented to any BIDDER orally. Every request for such interpretation should be in writing addressed to **Kirk Medina**, medinaK@cityofnorthlasvegas.com, or Attn: Kirk Medina, City of North Las Vegas, 2829 Fort Sumter, North Las Vegas, NV 89030. Any and all such interpretations and any supplemental instructions deemed necessary will be in the form of written addenda to the specifications which, if issued, will be mailed to all known perspective BIDDERS. Failure of any BIDDER to receive any such addendum or interpretation shall not relieve such BIDDER from any obligation under this bid as submitted. All addenda so issued shall become part of the Contract Documents.

3. BIDDER'S UNDERSTANDING:

At the time of the opening of bids, each Bidder will be required to have considered all pertinent licensing, laws and regulations, and to have read and to be thoroughly familiar with the Bidding Documents (including all addenda). The failure or omission of any BIDDER to examine any form, instrument or document shall in no way relieve any BIDDER from any obligation in respect of his bid.

It is further agreed that the lump sum prices may be increased to cover additional work ordered but not shown on the Bidding Documents. Similarly, they may be decreased to cover deletion of work so ordered.

4. **PREPARATION OF BIDS:**

Bids must be prepared on the bid forms provided herein. Bidders may request withdrawal of a posted sealed bid prior to the bid opening time provided the request is made to the City Clerk's Office. No bid may be withdrawn for a period of sixty days after the bid opening.

5. **LICENSES:**

All BIDDERS must have appropriate licenses in accordance with the laws of the State of Nevada, prior to submission of bids for this project. All bids received in violation of this law shall be rejected and returned to the BIDDER.

6. **SUBMISSION OF BIDS:**

Bid proposals may be submitted as follows:

A. When possible, each proposal must be submitted in a sealed envelope of adequate size, show the BIDDER'S name and address and be marked "Bid Proposal", with the name of the proposal, to clearly indicate its contents.

B. When sent by mail, the sealed proposal must be addressed to the City Clerk, City of North Las Vegas, 2200 Civic Center Drive, North Las Vegas, Nevada 89030 in whose Office the bids are to be received.

C. All proposals shall be filled prior to the time and at the place specified in the "Invitation to Bid". Proposals received after the time for opening of bids will be returned To the BIDDER unopened.

7. **PUBLIC OPENING:**

Proposals will be opened and read publicly at the time and place indicated in the "Invitation to Bid". The BIDDERS, their authorized agents and public are invited to be present.

No responsibility will attach to any OWNER official for the pre-opening of, or the failure to open, a bid not properly addressed or identified.

8. **PRE QUALIFICATION OF BIDDERS:**

The low BIDDER may be required to file prior to award of contract, an experience questionnaire and confidential financial statement which must be a complete report of the financial resources and liabilities, equipment, past record, personnel or organization and experience.

9. **CONSIDERATION OF BIDS:**

After the bids are opened and read, they will be compared on the basis of the summation of the products of the approximate quantities shown in the bid schedule. The results of such comparisons will be made available to the public as soon as feasible. In the event of a discrepancy between the unit price and extended figure, the unit price shall govern. The right is reserved to reject any or all proposals, to waive technicalities, to advertise for new proposals, or to proceed to do the work otherwise, if in the judgment of the OWNER the best interest of the City will be promoted.

10. **AWARD OF CONTRACT:**

The award of contract, if it be awarded, will be to the lowest responsive and responsible BIDDER whose proposal complies with all the requirements prescribed. The award, if made, will be within sixty (60) days after opening proposals. The successful BIDDER will be notified, by letter mailed to the address shown on his offer, that his bid has been accepted.

The Purchasing Manager will issue a Purchase Order which will authorize the successful BIDDER to furnish, deliver, install and invoice for items specified in this bid. Once vendor receives the Purchase Order, confirmation of such Purchase Order shall be given to the purchasing department via e-mail or fax.

The City reserves the right to award the contract as, all or none or any part thereof, including any bid item, additive alternate, additive item, separate bid schedule, or reduce the unit quantity for any bid item, prior to award.

A responsive bid must conform in all respects to the conditions of the "Invitation to Bid" and to the "Instructions to BIDDERS". To be considered responsible, a BIDDER must establish, to the satisfaction of the OWNER, as a minimum, that he has (a) adequate financial resources to meet his contract obligations and will maintain same for the Contract period; and (b) satisfactory past performance and the necessary experience and technical qualifications in the type of work provided in the Plans and Specifications.

The LOWEST BID is the bid submitted with the lowest summation of ALL bid schedules, additive alternates, and deductions.

11. EQUIPMENT SUBSTITUTIONS

In preparing these specifications, the Engineer has named those products, which to its knowledge meet the specifications and are equivalent in construction, functional efficiency, and durability.

Wherever catalog numbers and specific brands or trade names followed by the designation "or equal" are used in conjunction with a specific piece of equipment in these specifications, they are used to establish the standards of quality and utility required.

12. EQUAL EMPLOYMENT OPPORTUNITY:

Attention of BIDDERS is particularly called to the requirement for insuring that employees and applicants for employment are not discriminated against because of their race, color, creed or national origin.

13. PROVISIONS PROVIDED BY LAW DEEMED INSERTED:

Each and every provision and clause required by law to be inserted in the contract shall be read and enforced as though it were included herein, and if through mistake or otherwise any such provision is not inserted, or is not correctly inserted, then upon the application of either party the contract forthwith shall be physically amended to make such insertion or correction.

The BIDDER'S attention is directed to the fact that all applicable City, County, State and Federal laws, and the rules and regulations of all authorities having jurisdiction over the project shall apply to the contract throughout and they will be deemed to be included in the contract the same as though herein written out in full.

14. CANCELATION OF CONTRACT:

The OWNER reserves the right to cancel the award or execution of any contract at any time before the Purchase Order has been issued without any liability or claims thereof against the OWNER.

15. METHOD OF AWARD

Award will be made to the lowest responsive and responsible Bidder.

16. **DELIVERY REQUIREMENTS - F.O.B. DESTINATION POINT**

All prices shall be F.O.B. Destination to Craig Ranch Golf Course, 628 W. Craig Road, North Las Vegas, NV 89032, Attn: **Kirk Medina**. All prices shall include storage, delivery and unloading.

17. **NOTICE OF DELIVERY**

City shall be given **five (5) calendar days notice prior to delivery**. Notify **Kirk Medina** at telephone number (702) **633-2030**.

18. **NOTICE OF AWARD**

Award of contracts will be by "Purchase Order" which together with the signed Bid Proposal will be used as the Contract document.

19. **WORKMEN'S COMPENSATION INSURANCE:**

This section not used.

20. **ASSIGNMENT:**

It is agreed that the successful bidder will not assign, transfer, convey or otherwise dispose of the contract without permission of the City.

21. **TAXES:**

The City is exempt from State, retail and Federal Excise Tax. The bid price must be net, exclusive of taxes.

22. **INDEMNITY:**

The successful bidder agrees to defend, indemnify, and hold the City harmless from any and all causes of action or claims arising out of or related to the bidder's performance on this project.

23. **EXCEPTIONS:**

Each BIDDER will list on a separate sheet of paper any exceptions to specifications and attach it to their bid.

24. **WARRANTY:**

Warranty period against defects in material or workmanship will be for a minimum of twelve (12) months on all parts, systems, attachments and/or accessories affixed to the originally acquired unit.

25. **NEW EQUIPMENT**

The Bidder shall guarantee that the units submitted shall be new and the latest and most improved model of current productions, and shall be of first quality as to workmanship and materials used in said units. All notifications shall be made at the factory.

New equipment is defined as equipment that is made up completely of unused genuine original parts. Equipment shall not have been operated for any purpose other than routine operational testing. Demonstrator equipment does not meet this definition and is not acceptable.

All equipment listed shall be fully operable upon delivery. Operational condition will be defined as per the manufacturer's current specifications.

26. **ADDITIONAL UNITS**

The City reserves the right to purchase additional units in accordance with Nevada Revised Statute 332.

**BID B1286 CRAIG RANCH PUMPS AND SWITCH GEAR
BID SUBMITTAL SHEETS**

The City of North Las Vegas is requesting bids for the replacement of three (3) Vertical Turbine Pumps and Motors to be installed on an existing structure used for the irrigation of the Craig Ranch Golf Course. The installation of this equipment will be performed by City staff.

The new equipment needs to fit onto the existing structure and the pump heads must match up to the existing piping. Some fabrication to the pump heads may be necessary to ensure a proper fit.

Equipment must match:

One (1) pump must match existing 300 GPM Vertical Pump (Model 6GH) with 5 stages, and 25HP motor.

Two (2) pumps must match existing 600 GPM Vertical Pump (Model 10TLC) with 6 stages, and 50 HP motor.

Equipment specifications:

LOT 1

Quantity	Description	Unit Cost
1 each	Layne / Verti-Line Model 6GH (5 stage) Vertical Turbine Pump (or equal) 300 gpm @ 234', 3500 rpm, 25hp motor, 460/60/3, for 5' depth, 7.63" dia. Impeller Bronze 6" Column size, Flanged Column & Discharge Head, Scotchkote 134 Bowl and Column Coated 1" 416 SS Shaft & Coupling, Stuffing Box w/ 416 Drive Shaft, Dynamic Balanced 24" x 24" Steel Sole Plate, Pre Assembled or EQUAL	_____
2 each	Layne / Verti-Line Model 10TLC (6 stage) Vertical Turbine Pump (or equal) 600 gpm @ 234', 1750 rpm, 50hp motor, 460/60/3, for 5' depth, 7.75" dia. Impeller Bronze 8" Column size, Flanged Column & Discharge Head, Scotchkote 134 Bowl and Column Coated 1 1/4" 416 SS Shaft & Coupling, Stuffing Box w/ 416 Drive Shaft, Dynamic Balanced 24" x 24" Steel Sole Plate, Pre Assembled or EQUAL	_____

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