A Guide to North Las Vegas City Council Meetings

About Your City Government

The Mayor and four Councilmembers are elected directly by the citizens to serve four-year terms with Councilmembers elected by ward. The Mayor is the presiding officer. Each year Council appoints one member to serve a one-year rotation as Mayor Pro Tempore.

Primary elections are held in April and general elections held in June of odd numbered years. General elections may not be held if one candidate for each office receives a majority of the total votes cast for that office in the primary. Elections are staggered with the Mayor and two Council seats chosen at one election and two Council seats chosen at the next election.

North Las Vegas is one of many Nevada cities operating under the City Council-City Manager form of government. Under this system, the City Council appoints an experienced professional City Manager who serves as the City's chief administrative officer and is responsible for the efficient operation of all City departments.

As the legislative branch of the municipal government, the City Council holds regular meetings to adopt laws and make policy decisions for the City of North Las Vegas. They are also members of the City's Redevelopment Agency. Meetings are open to the public and are held in the Council Chambers, at City Hall. City Council sessions generally begin at 6:00 p.m. on the first and third Wednesdays of each month.

The City Council Chamber is accessible to all persons. For reasonable accommodations to those with disability impairments, please contact the ADA Coordinator at (702) 633-2410 or TDD (800) 326-6868 at least seventy-two (72) hours in advance of the meeting. For general questions, please contact the City Clerk at (702) 633-1030.
**WELCOME**

*Your participation at City Council meetings is sincerely appreciated. This information is provided by the City Clerk's office to assist you in understanding the order and conduct of business at a City Council meeting.*

**The Agenda** is the official order of business at City Council meetings. Items placed on the agenda, except under special circumstances, have been analyzed by the City staff prior to submission to the City Council for consideration. Councilmembers receive the agenda and related staff reports prior to City Council meetings to study the matters to be considered at the public meeting. Copies of the agenda are available to the public at the Clerk's Office and online at [http://www.cityofnorthlasvegas.com/sirepub/](http://www.cityofnorthlasvegas.com/sirepub/).

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**Public Forums** - There are two Public Forums set aside for public comments to speak on items not on the agenda, one public forum at the beginning of the meeting and one at the end. Please note that according to the Nevada Open Meeting Law the City Council may hear items on public forum, but Council may not take action on any item that is not on the agenda.

**Time Limits** - When the Mayor calls upon the public to speak at the meeting, the public must limit comments to no more than three minutes and avoid repetition.

**Public Hearings** are designed to protect personal and public interests by permitting citizens to voice their approval or disapproval of the issue at hand. By law, the date and time of public hearings must be advertised and posted well in advance of the meeting so that interested parties can be present to address the issue.

**Consent agenda** items are routine in nature and are usually approved by a single vote. Prior to action, a member of the public or a Council member may request that a consent item be placed on the business agenda for discussion.

**Business** items are reports on non-routine issues that might stimulate public discussion and require Council action, but that do not require formal noticing as public hearings.

**Office of the City Clerk** (702) 633-1030

*Monday-Thursday 8:00 a.m.-5:45 p.m.*

**Appeals** - To file an appeal to the City Council of a Planning Commission decision [Download form](http://www.cityofnorthlasvegas.com/sirepub/) and file with the City Clerk's Office within seven calendar days of the Planning Commission Meeting.

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**Contacting the City Council**

Routine matters are handled most quickly and efficiently by directing your questions or concerns to departmental staff or the City Manager at (702) 633-1002 before submission to City Council.

Any person wishing to present a matter directly to the City Council is urged to put information in writing. Material may be sent in care of the City Manager, 2250 Las Vegas Blvd North, Suite 900, North Las Vegas, NV 89030. Copies of the communication will be made and distributed to the Mayor and Councilmembers as well as appropriate departmental staff. Parties may be contacted for additional information or notified if the issue will be included on a subsequent agenda.

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**KCLV CHANNEL 2**

Council proceedings are video recorded for future viewings on KCLV, Cable Channel 2. Proceedings are rebroadcasted on KCLV Channel 2 the Friday after the meeting at 4:00 P.M., the following Tuesday at 12:00 P.M. and Thursday at 6:00 A.M. Customers of CenturyLink can view this program in high definition on Channel 1002 and some customers of Cox Communications who do not have a cable box can view this meeting on digital Channel 89.5. The Council Meeting can be viewed on the internet site at [www.cityofnorthlasvegas.com](http://www.cityofnorthlasvegas.com).

Complete City Council agendas are available for review at City Hall in the City Clerk's Office and online at [http://www.cityofnorthlasvegas.com/sirepub](http://www.cityofnorthlasvegas.com/sirepub). Regular Meeting agendas are posted 5 business days in advance of the meeting on notice boards at 5 City locations and online.

Copies of agendas and staff reports are available in the City Clerk's office during normal business hours.

Contact the City Clerk's Office if you would like to receive the City Council agenda on a subscription basis.